



PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$10,000 submitted to the Office of State Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		Public Safety- Maine Drug Enforcement Agency		
Department Contract Administrator or Grant Coordinator:		Scott Pelletier		
(If applicable) Department Reference #:		N/A		
Agency Department Code:	16A	Advantage CT / RQS #:	CTMV-16A-20250616*15	
Amount: (Contract/Amendment/Grant)		\$5,898,110.24		
CONTRACT	Proposed/Original Start Date:	7/1/2025	Proposed/Most Recent End Date:	7/31/2026
AMENDMENT	New Effective Date:	4/5/2026	New End Date (if Applicable):	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Multiple, See Attachment		
Brief Description of Goods/Services/Grant:		Professional Services, Not by State – Task Force Investigative Agent		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
☐	A. Competitive Process	☐	G. Grant
☒	B. Amendment	☐	H. State Statute/Agency Directed
☐	C. Single Source/Unique Vendor	☐	I. Federal Agency Directed
☐	D. Proprietary/Copyright/Patents	☒	J. Willing and Qualified
☐	E. Emergency	☐	K. Client Choice
☐	F. Higher Education Cooperative Project	☐	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

25 M.R.S.A., chapter 353 established the Maine Drug Enforcement Act as the State's response to the unprecedented threat to the health and safety that the distribution of scheduled drugs into, out of and within the State presented. Chapter 353 sets forth the development of a statewide drug enforcement program and strategy based on principles of integration and unification at all levels of law enforcement, including federal, state, county, and municipal levels and prosecutorial as well as investigative agencies. The Maine Drug Enforcement has no State employee staffing of Commander, task force investigative Supervisor or Agent (Maine State Police equivalent of lieutenant, sergeant, or detective respectively) to address the drug threat. To implement this statewide drug enforcement program requires sub-contracting with municipal, county and state law enforcement agencies for staffing.

Amendment is to remove Cumberland County Sheriff's Department as they can no longer fill the position and replace with York Police Department who is a willing and qualified agency.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the solicitation (RFP/RFA/RFQ) number if applicable.

Maine Drug Enforcement Agency does not have the staffing needed to address the requirement and is subcontracting out the labor using available trained resources from municipal, county, and state law enforcement agencies allowing a demographic advantage in detecting and prosecuting drug offenders. The Provider's officer shall be compensated in a manner equivalent up to that of a Maine State Police Lieutenant pursuant to 25 M.R. S.A., chapter 353.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The Provider's officers shall be compensated in a manner equivalent to that of a Maine State Police Lieutenant (Salary Specification 95, Grade 27, Step 8) pursuant to 25 M.R. S.A., chapter 353. Reimbursement of expenses will not exceed that of a Maine State Police Lieutenant, \$10.00 per hour special unit pay (clandestine lab assignment) when applicable, plus employer paid contractual and payroll costs associated with the officer's hourly rate of a Maine State Police Lieutenant. On a regular basis, the Provider shall invoice the Department for the contractual costs of assigning its officer. Invoices will provide sufficient detail as to salary costs and employer paid costs with supporting documentation to include a copy of the officer's weekly timesheet.

4. Describe the plan for future competition for the goods or services.

The Department will continue to evaluate the need to sub-contract the position.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

☐ Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

☐ Yes, ARPA funds (025) or (026) – If Yes, please be aware of the requirements from awarding federal agencies.

☒ No – If No, proceed to Part V.

PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE

Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS [Title 5, §18](#) and [§18-A](#), in harmony with MRS [Title 17, §3104](#).

☒ The requesting department's signatory affirms, understands, and acknowledges Maine's Conflict of Interest statutes and, in accordance with those statutes and to the best of their knowledge, has determined that no conflict of interest exists at the time of this contract, renewal, or amendment.

PART VI: APPROVALS

Governor/Department Commissioner or Designee

1. The signature below indicates approval of this procurement request.

Signature of requesting
Department's Commissioner
(or designee):

Derek Gorneau

Typed Name:

Derek Gorneau

Date:

06/15/2026

2. Additional signature required **ONLY if box E (Emergency) is selected in PART II**. The signature below indicates approval by the Department's Commissioner, or the designee specifically authorized to approve emergency procurement requests.

Signature of requesting
Department's Commissioner
(or designee):

Typed Name:

Date:

OSPS Section Only

Signature of DAFS
Procurement Official:

Signed by:
Michelle Knox
066BBD96FF5347E

Typed Name:

Michelle Knox

Date:

6/16/2026

Vendor	Name	Fund Code	Total Contract Value
Aroostook County Sheriff's	William Campbell	010	\$167,372.02
Aroostook County Sheriff's	Theron Bickford	013	\$146,742.80
Aroostook County Sheriff's	Forrest P Dudley	010	\$150,905.22
Augusta Police Dept	Nathan Walker	010	\$136,601.48
Bangor Police Dept	Brandon Vafiades	010	\$178,800.65
Bangor Police Dept	Aaron Brooker	010	\$142,335.79
Bangor Police Dept	Brian Higgins	010	\$114,082.33
Bar Harbor Police Dept	Timothy Frost	010	\$139,695.06
Brewer Police Dept	Nelson Feero	010	\$127,523.69
Buxton Police Dept	Kevin Cashman	010	\$153,479.96
Cumberland County Sheriff's	Tyler Leach	013	\$101,631.28
Ellsworth Police Dept	Brian Smith	013	\$113,943.91
Fort Fairfield Police Dept	Lance Ferguson	010	\$167,372.02
Gorham Police Dept	Dean Hannon	010	\$144,042.43
Hampden Police Dept	Adam Oko	010	\$137,858.23
Jay Police Dept	Nicholas Gulliver	010	\$143,850.09
Kennebec County Sheriff's	Lowell Woodman	010	\$182,178.02
Kennebunk Police Dept	Ginger Ryll	010	\$108,124.20
Lewiston Police Dept	Zachary Provost	010	\$157,428.30
Lewiston Police Dept	Joseph Nixon	010	\$123,672.99
Lincoln County Sheriff's	Jason Pease	010	\$185,391.96
Lisbon Police Dept	Timothy Blais	010	\$128,475.85
Oxford County Sheriff's	Chancey Libby	010	\$141,949.56
Penobscot County Sheriff's	Steven Saucier	010	\$159,316.00
Piscataquis County Sheriff's	Jonathan Richards	010	\$127,581.56
Portland Police Dept	Matthew Burnell	010	\$48,204.06
Portland Police Dept	Matthew Morrison	010	\$144,707.77
Portland Police Dept	Scott Pelletier	010	\$207,221.99
Rumford Police Dept	Peter Mador	010	\$123,895.13
Sagadahoc County Sheriff's	John Dietlin	013	\$130,630.04
Sanford Police Dept	Damon Ramsay	010	\$139,898.55
Sanford Police Dept	Travis Belleard	010	\$137,900.05
Skowhegan Police Dept	Michael Grady	013	\$103,221.47
South Portland Police Dept	Jena Kuhl	010	\$121,392.43
Waldo County Sheriff's	Walter Corey	010	\$115,601.02
Washington County Sheriff's	Brandon Parker	010	\$28,786.68
Washington County Sheriff's	Ralph Pineo	010	\$190,773.01

Washington County
Sheriff's

Christopher
Thornton

010

\$166,481.67

Waterville Police Dept	Blake Wilder	010	\$108,840.55
Westbrook Police Dept	Patrick Lally	010	\$120,550.18
Westbrook Police Dept	Kipp Bleicken	010	\$127,494.06
Westbrook Police Dept	Philip Robinson	010	\$140,569.07
York County Sheriff's	Jeffrey Regan	010	\$130,348.35
York Police Dept	Christopher Gosselin	013	\$31,238.76

Total

\$5,898,110.24

Amended CTMV PJF & Agency Totals FY26

Final Audit Report

2026-06-15

Created:	2026-06-15
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