



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
OFFICE OF STATE PROCUREMENT SERVICES
STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Office of State Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		Department of Agriculture, Conservation, and Forestry/Bureau of Agriculture, Food and Rural Resources/ PFAS Response		
Department Contract Administrator or Grant Coordinator:		Meagan Hennessey		
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)		\$ 295,000.00	Advantage CT / RQS #:	CTMV 01A 20220415*06
CONTRACT	Proposed Start Date:		Proposed End Date:	
AMENDMENT	Original Start Date:	1/1/2022	Effective Date:	7/1/2025
	Previous End Date:	6/30/2025	New End Date:	6/30/2027
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Multiple		
Brief Description of Goods/Services/Grant:		PFAS Lab Testing for PFAS-impacted commercial farms		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input checked="" type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input checked="" type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

Per- and polyfluoroalkyl substances (PFAS) are synthetic chemicals that repel oil, grease, water, and heat. PFAS are widespread and persistent in the environment. Farmland containing PFAS can contaminate soils, water, crops, and livestock to the extent that they are unsafe for human consumption (and, in the case of forage crops, unsafe for feeding livestock).

The purpose of this Contract is to perform laboratory analysis of samples for the presence of per- and polyfluoroalkyl substances (PFAS) at commercial farms. Sample media may be milk, manure, sludge, soil, groundwater, surface water, vegetative material and/or tissue, animal tissue, and other types as necessary and agreed upon in accordance with all applicable testing protocols and industry standards, including certification requirements. Sample testing allows for DACF, in coordination with the Maine CDC, to understand where the contamination is on the farm and assist the producer in making a plan to deplete the substance to a low level, ensuring a safe and reliable product.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

The Department of Agriculture, Conservation & Forestry (DACF) uses multiple PFAS laboratory testing services under this CTMV due to the nature of PFAS sampling and testing. The laboratories used have been approved by the Department of Environmental Protection (DEP); see CTB 20181211*0037. Some PFAS laboratory testing services only test plant tissue, water, soil, and milk. Others specifically test animal tissue. Multiple laboratories are needed in order to have flexibility to switch when fast turnaround times for testing results are essential, or to provide additional confidence in testing results by having multiple laboratories analyze the sample.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Vendors are paid based on quotes that the DACF requested for testing, on a variety of media and analysis methodologies, for the presence of Per- and polyfluoroalkyl substances (PFAS). For each type of media, pricing is provided for the following 4 "Turn Around Times" (TAT): 20 business days, 15 business days, 10 business days & 5 business days. TAT defines when the lab results will be sent to BAFRR. TAT is strictly monitored, and laboratories are held to the pricing structure originally agreed upon.

There are limited labs who test for PFAS, particularly for some of the media tested by DACF. The labs included in this CTMV have proven their ability to deliver reliable services. Prices are relatively consistent among the labs, indicating they are fair and reasonable for this type of service.

4. Describe the plan for future competition for the goods or services.

If new laboratories are qualified by DEP for testing PFAS, particularly the unusual media DACF may require testing for (milk, manure, etc.), DACF would request quotes for services. If the new

PART III: SUPPLEMENTAL INFORMATION

laboratory offers reasonable testing costs and turnaround times, DACF would seek to add the new laboratory to this CTMV.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

☐ Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

☐ Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.

☒ No – If No, proceed to Part V.


PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE

Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS [Title 5, §18](#) and [§18-A](#), in harmony with MRS [Title 17, §3104](#).

☒ The requesting department signatory understands and acknowledges Maine's Conflict of Interest statutes.

PART VI: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):	 <small>Signed by: 8F3DD450C23241F...</small>		
Typed Name:	Randy Charette, DACF Deputy Commissioner	Date:	6/4/2025
Signature of DAFS Procurement Official:			
Typed Name:		Date:	