



## PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Office of State Procurement Services.

*INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.*

PART I: OVERVIEW				
Department Office/Division/Program:		MCDCP/Environmental Health/Air Radon Testing for Schools		
Department Contract Administrator or Grant Coordinator:		Shawn Belanger		
(If applicable) Department Reference #:		Multiple – See Addendum		
Amount: (Contract/Amendment/Grant)		\$125,995.00	Advantage CT / RQS #:	Multiple – See Addendum
CONTRACT	Proposed Start Date:	1/2/2025	Proposed End Date:	6/30/2025
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Multiple – See Addendum		
Brief Description of Goods/Services/Grant:		Air Radon testing in Maine public schools		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input checked="" type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

### PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The agreement will provide Radon air testing in schools in accordance with Title 20-A subsection 4013 Radon. <https://legislature.maine.gov/statutes/20-A/title20-Asec4013.html>. The Department shall submit a report of the test results from all school administrative units to the Legislature and the Governor not later than October 1, 2025.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

Any school administrative unit can apply for assistance to fund radon air testing provided that they use a Maine registered radon in air testing specialist and submit a testing plan with a quality assurance plan. Schools are provided with a list of radon air testing specialists. As part of this agreement, 4 school districts (total of 12 schools) have been identified as eligible for assistance to fund radon air testing in schools.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Funding is on a first come first served basis, reliant on grantees submitting required paperwork. There are currently 23 registered radon air testing specialist companies in Maine but only 3 have been involved in the work at this point. The costs are consistent with all companies that have been surveyed. The companies have a flat fee per radon test but then add in costs for transportation and time spent.

4. Describe the plan for future competition for the goods or services.

The Department intends to continue to develop the radon air testing specialist in Maine by assisting them with the paperwork requirements of this contract. The site-specific quality assurance plan development to meet the EPA specifications have been challenging for some. The Department does not intend to RFP this service.

### PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

☐ Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

☐ Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.

☒ No – If No, proceed to Part V.

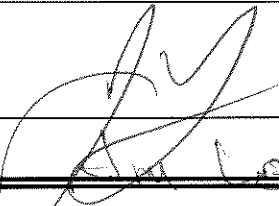

### PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE

*Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS Title 5, §18 and §18-A, in harmony with MRS Title 17, §3104.*

☒ The requesting department signatory understands and acknowledges Maine's Conflict of Interest statutes.

**PART VI: APPROVALS**

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):			
Typed Name:	<i>[Handwritten Name]</i>	Date:	<i>27 May 25</i>
Signature of DAFS Procurement Official:	 <small>41C2BA36FAF44CD</small>		
Typed Name:	Kathy Paquette	Date:	6/2/2025

DHHS Office: CDC

Service: RADON AIR TESTING IN MAINE SCHOOLS -SFY25

Vendor Name	Agreement Number	CT 10A	Start Date	End Date	Amount
KITTERY SCHOOL DEPARTMENT	CD1-25-3204	20250519000CD1253204	1/2/2025	6/30/2025	\$22,980.00
GORHAM SCHOOL DEPT	CD2-25-3205	20250519000CD2253205	1/2/2025	6/30/2025	\$17,020.00
RSU 21 - ARUNDEL - KENNEBUNK - KENNEBUNKPORT	CD5-25-3203	20250519000CD5253203	1/2/2025	6/30/2025	\$67,725.00
MAINE SCHOOL ADMINISTRATIVE DISTRICT 19	CD7-25-3201	20250519000CD7253201	1/2/2025	6/30/2025	\$12,400.00
CITY OF EASTPORT	CD7-25-3202	20250519000CD7253202	1/2/2025	6/30/2025	\$5,870.00
<b>Total Items</b>	5			<b>Totals</b>	\$125,995.00