



## PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Office of State Procurement Services.

*INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.*

| PART I: OVERVIEW  |                      |   |   |
|---|----------------------|---|---|
| Department Office/Division/Program:                     |                      | DHHS/OBH/Intensive Outpatient Services/Stacey Chandler & Kristen King |   |
| Department Contract Administrator or Grant Coordinator: |                      | Jennifer Levesque/Brianne Carrero                                     |   |
| (If applicable) Department Reference #:                 |                      | Multiple, See Addendum  |   |
| Amount:<br>(Contract/Amendment/Grant)                   |                      | Multiple, See Addendum  | Advantage CT / RQS #: CTMV-10A-20250422INTENSIVEOUT |
| CONTRACT  | Proposed Start Date: | 7/1/2025  | Proposed End Date: 6/30/2026                        |
| AMENDMENT   | Original Start Date: |   | Effective Date:                                     |
|   | Previous End Date:   |   | New End Date:                                       |
| GRANT   | Project Start Date:  |   | Grant Start Date:                                   |
|   | Project End Date:    |   | Grant End Date:                                     |
| Vendor/Provider/Grantee Name, City, State:              |                      | Multiple, See Addendum  |   |
| Brief Description of Goods/Services/Grant:              |                      | Intensive Outpatient Services   |   |

| PART II: JUSTIFICATION FOR VENDOR SELECTION  |                                   |                                     |                                  |
|--|-----------------------------------|-------------------------------------|----------------------------------|
| Check the box below for the justification(s) that applies to this request. (Check all that apply.) |                                   |                                     |                                  |
| <input type="checkbox"/>   | A. Competitive Process            | <input type="checkbox"/>            | G. Grant                         |
| <input type="checkbox"/>   | B. Amendment                      | <input type="checkbox"/>            | H. State Statute/Agency Directed |
| <input type="checkbox"/>   | C. Single Source/Unique Vendor    | <input type="checkbox"/>            | I. Federal Agency Directed       |
| <input type="checkbox"/>   | D. Proprietary/Copyright/Patents  | <input checked="" type="checkbox"/> | J. Willing and Qualified         |
| <input type="checkbox"/>   | E. Emergency                      | <input type="checkbox"/>            | K. Client Choice                 |
| <input type="checkbox"/>   | F. University Cooperative Project | <input type="checkbox"/>            | L. Other Authorization           |

Please respond to ALL of the questions in the following sections.

### PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

Maine is in the midst of a substance use epidemic. Treatment services and interventions are needed to combat Opioid Use Disorder (OUD), Substance Use Disorder (SUD) and alcohol dependence. Intensive Outpatient (IOP) services is a lower level of care and aids in the prevention of an individual needing a higher more costly level of care such as Residential treatment. These services include individual, group and family counseling and are widely available across the State.

Intensive Outpatient (IOP): Is a step above Outpatient services on the continuum of care. This intensive service is designed to meet the more complex needs of people with addiction and co-occurring conditions.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

The Department's Office of Behavioral Health has determined these providers are willing and qualified to provide Intensive Outpatient Services because they are licensed to provide Intensive Outpatient Services, they employ qualified licensed practitioners, and they are the providers of Intensive Outpatient Services under MaineCare with a contract with OBH/DHHS.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The rates are standardized and consistent with the MaineCare rate as set by MaineCare as stated in the MaineCare Benefits Manual, Chapter III Section 65.

4. Describe the plan for future competition for the goods or services.

The Department does not plan on competitively procuring these services.

### PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

☐ Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

☐ Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.

☒ No – If No, proceed to Part V.

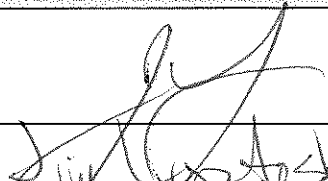


### PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE

*Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS Title 5, §18 and §18-A, in harmony with MRS Title 17, §3104.*

☒ The requesting department signatory understands and acknowledges Maine's Conflict of Interest statutes.

**PART VI: APPROVALS**

The signatures below indicate approval of this procurement request.

|  |   |       |           |
|--|---|-------|-----------|
| Signature of requesting<br>Department's Commissioner<br>(or designee): |    |       |           |
| Typed Name:  |   | Date: | 30-Apr-25 |
| Signature of DAFS<br>Procurement Official:                             | <small>DocuSigned by:</small><br><br><small>41C2BA36FAF44CD...</small> |       |           |
| Typed Name:  | Kathy Paquette  | Date: | 5/5/2025  |

DHHS Office: OBH

Service: INTENSIVE OUTPATIENT -SFY26

| Vendor Name                           | Agreement Number | Start Date             | End Date  | Projected Spend   |
|---------------------------------------|------------------|------------------------|-----------|-------------------|
| MAINEGENERAL MEDICAL CTR              | OSA-26-318       | 7/1/2025               | 6/30/2026 | 12,000.00         |
| YORK HOSPITAL                         | OSA-26-385       | 7/1/2025               | 6/30/2026 | 12,000.00         |
| AROOSTOOK MENTAL HLTH SERV INC        | OSA-26-4039      | 7/1/2025               | 6/30/2026 | 24,000.00         |
| MAINEHEALTH                           | OSA-26-4040      | 7/1/2025               | 6/30/2026 | 36,000.00         |
| MAINEHEALTH                           | OSA-26-4042      | 7/1/2025               | 6/30/2026 | 72,000.00         |
| A TIME TO RISE- COUNSELING & WELLNESS | OSA-26-4043      | 7/1/2025               | 6/30/2026 | 72,000.00         |
| HEALTH AFFILIATES MAINE               | OSA-26-4044      | 7/1/2025               | 6/30/2026 | 72,000.00         |
| <b>Total Items</b>                    | <b>7</b>         | <b>Total Projected</b> |           | <b>300,000.00</b> |