



PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Office of State Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		Maine CDC / Infectious Disease and Epidemiology/ Carolina Rojas-Becerra		
Department Contract Administrator or Grant Coordinator:		Shawn Belanger		
(If applicable) Department Reference #:		Multiple, see attached list		
Amount: (Contract/Amendment/Grant)	Original Amend A Revised	\$300,861.69 \$ 52,960.98 \$353,822.67	Advantage CT / RQS #:	Multiple, see attached list
CONTRACT	Proposed Start Date:		Proposed End Date:	
AMENDMENT	Original Start Date:	10/1/2023	Effective Date:	1/1/2025
	Previous End Date:	9/30/2025	New End Date:	N/A
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Multiple, see attached list		
Brief Description of Goods/Services/Grant:		Hepatitis Testing and Linkage to Care		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input checked="" type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input checked="" type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The Maine CDC is responsible for protecting public health from blood-borne diseases such as Hepatitis C. Maine CDC accomplishes this in part through conducting Hepatitis surveillance, which provides Maine CDC with information necessary to determine where the highest-burden areas in the State and the highest risk factors for transmission. In recent years, Maine has seen a sharp increase in Hepatitis B and C cases, especially among persons who inject drugs and those who are incarcerated. In order to address the increase in Hepatitis C, Maine CDC has obtained federal grant funding from the SAMHSA to increase Hepatitis C testing and to link patients who test positive to medical care. The Maine CDC will use this federal funding to conduct Hepatitis C testing and linkage to care in high-burden counties in the State, Penobscot, Washington, Kennebec, Aroostook, and Cumberland Counties.

This agreement is also to expand the number of tests for Hepatitis C and to link patients who test positive to medical care. The target population for this testing will be people who inject drugs, people who are incarcerated, people who are incarcerated and soon to reenter their communities, people without health insurance or Medicaid coverage, and people living 200% below Federal Poverty Guidelines.

The purpose of this amendment is to add SORP grant funds into each contract and removes SFY24 funds.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

Healthcare facilities that are Federally Qualified Health Clinics (FQHC) are mandated to provide services to these individuals and therefore, have greater access to these high-risk individuals than other healthcare facilities.

City of Portland – Portland Public Health is a Municipal Public Health facility that operates in Cumberland County (one of the highest burdens of Hepatitis C in the state) and has an addiction treatment program and Medication-Assisted Treatment program for people who use drugs, as well as an ongoing relationship with an incarceration facility to provide healthcare to individuals as they reenter their communities. Furthermore, the City of Portland, Portland Public Health already has a Hepatitis C testing program in place that allows them to identify individuals at the highest risk for Hepatitis C. Portland Public Health is the only medical organization allowed to test in the Cumberland County Jail.

MaineGeneral Medical Center operates the largest outpatient SUD clinic in Kennebec County. A survey by the Viral Hepatitis Prevention Coordinator revealed that there are no Federally Qualified Health Clinics or community-based organizations with the capacity to do this work in the region.

Penobscot Community Health Center (PCHC) is an FQHC that operates in Penobscot County (one of the highest burdens of Hepatitis C in the state) and other counties. PCHC has an addiction treatment program and a Medication-Assisted Treatment program for people who use drugs, as well as an ongoing relationship with three incarceration facilities and reentry centers to provide healthcare to individuals as they reenter their communities. Furthermore, Penobscot Community

PART III: SUPPLEMENTAL INFORMATION

Health Center already had a Hepatitis C program in place that allowed them to identify individuals at highest risk for Hepatitis C.

The providers meet the Department's qualifications for providing this service and are willing to conduct services of this agreement.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Maine CDC determined that the costs will be fair and reasonable for confirmatory hepatitis B & C testing based on the rates of the laboratories throughout the State.

4. Describe the plan for future competition for the goods or services.

The Department does not intend to competitively procure these services, as the contracts are awarded on a willing and qualified basis.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

☐ Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

☐ Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.

☒ No – If No, proceed to Part V.

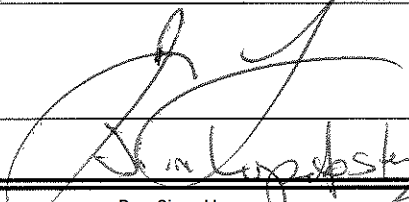
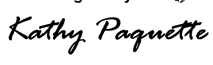
PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE

Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS Title 5, §18 and §18-A, in harmony with MRS Title 17, §3104.

☒ The requesting department signatory understands and acknowledges Maine's Conflict of Interest statutes.

PART VI: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):			
Typed Name:	<i>Kathy Paquette</i>	Date:	20-Feb-25
Signature of DAFS Procurement Official:	<small>DocuSigned by:</small>  <small>41C2BA36FAF44CD...</small>		
Typed Name:	Kathy Paquette	Date:	2/24/2025

Procurement Justification Form (PJF)

DHHS Office: CDC
Service: HIV HEPC Test Linkage SFY-24

Vendor Name	Agreement Number	Amd	CT 10A	Start Date	End Date	Amendment Amount	Revised Amount
City of Portland Maine General Medical Center Penobscot Community Health Center Regional Medical Center at Lubec	CD2-24-5185	A	20231012000000001097	10/1/2023	3/30/2025	\$20,645.57	\$93,433.12
	CD5-24-5185	A	20231012000000001098	7/1/2022	3/30/2025	\$22,127.00	\$113,479.26
	CD6-24-5180	A	20231012000000001099	7/1/2022	3/30/2025	\$8,503.59	\$99,414.03
	CD7-24-5150	A	20231012000000001100	7/1/2022	3/30/2025	\$1,684.82	\$47,496.26

Total Items	4	Totals	\$52,960.98	\$353,822.67
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