

**PROCUREMENT JUSTIFICATION FORM (PJF)**

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

*INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.*

**PART I: OVERVIEW**

Department Office/Division/Program:		Maine CDC / Infectious Disease and Epidemiology	
Department Contract Administrator or Grant Coordinator:		Chris Moiles / Melanie Boucher	
(If applicable) Department Reference #:		Multiple See Table Below	
Amount: (Contract/Amendment/Grant)	Template Total: \$300,861.69 Multiple See Attached Table	Advantage CT / RQS #:	Multiple See Attached Table
CONTRACT	Proposed Start Date:	10/1/2023	Proposed End Date: 9/30/2025
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Multiple See Table Below	
Brief Description of Goods/Services/Grant:		Hepatitis Testing and Linkage to Care	

**PART II: JUSTIFICATION FOR VENDOR SELECTION**

Check the box below for the justification(s) that applies to this request. (Check all that apply.)

<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input checked="" type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

### PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The Maine CDC is responsible for protecting public health from blood-borne diseases such as Hepatitis C. Maine CDC accomplishes this in part through conducting Hepatitis surveillance, which provides Maine CDC with information necessary to determine where the highest-burden areas in the State and the highest risk factors for transmission. In recent years, Maine has seen a sharp increase in Hepatitis B and C cases, especially among persons who inject drugs and those who are incarcerated. In order to address the increase in Hepatitis C, Maine CDC has obtained federal grant funding from the SAMHSA to increase Hepatitis C testing and to link patients who test positive to medical care. The Maine CDC will use this federal funding to conduct Hepatitis C testing and linkage to care in high-burden counties in the State, Penobscot, Washington, Kennebec, Aroostook, and Cumberland Counties.

This agreement is also to expand the number of tests for Hepatitis C and to link patients who test positive to medical care. The target population for this testing will be people who inject drugs, people who are incarcerated, people who are incarcerated and soon to reenter their communities, people without health insurance or Medicaid coverage, and people living 200% below Federal Poverty Guidelines.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

Healthcare facilities that are Federally Qualified Health Clinics (FQHC) are mandated to provide services to these individuals and therefore, have greater access to these high-risk individuals than other healthcare facilities.

City of Portland – Portland Public Health is a Municipal Public Health facility that operates in Cumberland County (one of the highest burdens of Hepatitis C in the state) and has an addiction treatment program and Medication-Assisted Treatment program for people who use drugs, as well as an ongoing relationship with an incarceration facility to provide healthcare to individuals as they reenter their communities. Furthermore, the City of Portland, Portland Public Health already has a Hepatitis C testing program in place that allows them to identify individuals at the highest risk for Hepatitis C. Portland Public Health is the only medical organization allowed to test in the Cumberland County Jail.

MaineGeneral Medical Center operates the largest outpatient SUD clinic in Kennebec County. A survey by the Viral Hepatitis Prevention Coordinator revealed that there are no Federally Qualified Health Clinics or community-based organizations with the capacity to do this work in the region.

Penobscot Community Health Center (PCHC) is an FQHC that operates in Penobscot County (one of the highest burdens of Hepatitis C in the state) and other counties. PCHC has an addiction treatment program and a Medication-Assisted Treatment program for people who use drugs, as well as an ongoing relationship with three incarceration facilities and reentry centers to provide healthcare to individuals as they reenter their communities. Furthermore, Penobscot Community Health Center already had a Hepatitis C program in place that allowed them to identify individuals at highest risk for Hepatitis C.

Regional Medical Center at Lubec (RMCL) is an FQHC that operates in Washington County. RMCL has an ongoing relationship with many medication-assisted treatment facilities in Washington County. They also have formed relationships with the local jails and overdose prevention coalitions. Furthermore, RMCL already had a Hepatitis C program in place that allowed them to identify individuals at highest risk for Hepatitis C. The provider meets the Department's qualifications for providing this service and is willing to conduct services of this agreement.

**PART III: SUPPLEMENTAL INFORMATION**

The providers meet the Department's qualifications for providing this service and are willing to conduct services of this agreement.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Maine CDC determined that the costs will be fair and reasonable for confirmatory hepatitis B & C testing based on the rates of the laboratories throughout the State.

4. Describe the plan for future competition for the goods or services.

The Department does not intend to competitively procure these services, as the contracts are awarded on a willing and qualified basis.

**PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)**

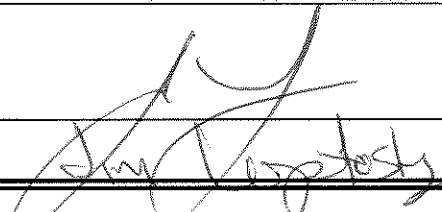

Does this request utilize ARPA/MJRP funds?

☐ Yes – If Yes, please attach the approved Business Case(s).

☒ No – If No, proceed to Part V.

**PART V: APPROVALS**

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):			
Typed Name:		Date:	19-Dec-23
Signature of DAFS Procurement Official:	<small>DocuSigned by:</small>  <small>41C2BA36FAF44CD</small>		
Typed Name:	Kathy Paquette	Date:	1/16/2024

DHHS Office: Maine CDC  
 Service: Hepatitis Testing and Linkage to Care  
 Services Dates: 10/1/2023 – 9/30/2025

Vendor/Provider Name, City & State	Contract (CT 10A) Number	DHHS Agreement #	Total Contract Amount
City of Portland, Portland Public Health Portland, ME	20231012000000001097	CD2-24-5185	\$ 72,787.55
MaineGeneral Medical Center Augusta, ME	20231012000000001098	CD5-24-5185	\$ 91,352.26
Penobscot Community Health Center, Bangor, ME	20231012000000001099	CD6-24-5180	\$ 90,910.44
Regional Medical Center at Lubec, Lubec, ME	20231012000000001100	CD7-24-5150	\$ 45,811.44
		<b>Total:</b>	<b>\$300,861.69</b>