



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES

## DIVISION OF PROCUREMENT SERVICES

STATE OF MAINE

**PROCUREMENT JUSTIFICATION FORM (PJF)**

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

*INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.*

PART I: OVERVIEW				
Department Office/Division/Program:		DACF/BPL/Northern Region Parks/Peaks-Kenny State Park		
Department Contract Administrator or Grant Coordinator:		Ron Shaw, Asst. Regional Manager		
(If applicable) Department Reference #:		N/A		
Amount: (Contract/Amendment/Grant)		\$ 61,300.00	Advantage CT / RQS #:	01A 20231109*1359
CONTRACT	Proposed Start Date:	11/20/2023	Proposed End Date:	11/19/2024
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		A&M Redi-Mix, DBA Paving Professionals, Hermon, Maine		
Brief Description of Goods/Services/Grant:		Gravel road edging and compaction services at Peaks-Kenny State Park		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input checked="" type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

### PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The new paving overlay at Peaks-Kenny State Park has created road edges and shoulders that are dangerous for pedestrians, bikes, and vehicles. The application and compaction of new gravel along the road edges and shoulders will reduce the chance of injury and/or vehicle damage.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

The vendor was recommended by MDOT; this vendor is uniquely qualified and has specialized equipment to perform the needed work.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The vendor provided a per-service cost that was reasonable based on MDOT's previous contracts with the vendor.

4. Describe the plan for future competition for the goods or services.

Solicit bids for future work from this vendor, or others should they become available.

### PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

☒ Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

☐ Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.

☐ No – If No, proceed to Part V.

### PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting  
Department's Commissioner  
(or designee):

DocuSigned by:

Amanda E. Beal

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Typed Name:

Date:

12/7/2023

Signature of DAFS  
Procurement Official:

DocuSigned by:

Martha Verhille

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Typed Name:

Martha Verhille

Date:

12/11/2023