



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
OFFICE OF STATE PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$10,000 submitted to the Office of State Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:		Marine Resources/Marine Science/Biomonitoring and Assessment Division/Commercial Landings Program	
Department Contract Administrator or Grant Coordinator:		Robert Watts	
(If applicable) Department Reference #:		N/A	
Agency Department Code:	13A	Advantage <u>CT</u> / RQS #:	20191204000000001758
Amount: (Contract/Amendment/Grant)		\$ 21,096.00	
CONTRACT	Proposed/Original Start Date:	10/1/2025	Proposed/Most Recent End Date: 9/30/2026
AMENDMENT	New Effective Date:		New End Date (if Applicable):
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Bluefin Data LLC New Orleans, LA 70117-6755	
Brief Description of Goods/Services/Grant:		Software support and maintenance for reporting software used by dealers.	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input checked="" type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. Higher Education Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

In a previous contract agreement (CT#13A-20080606*11975), the Department purchased unlimited copies of the "Trip Ticket System" custom software for Maine seafood dealers to use to report detailed information according to DMR regulations. In this agreement, the Provider will provide backup support, will be available for troubleshooting software problems and provide program upgrades as needed. This program is essential, as seafood dealers in Maine use the software to comply with DMR regulations. The information is used by DMR, National Marine Fisheries Service and other state agencies in fisheries management.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the solicitation (RFP/RFA/RFQ) number if applicable.

This is custom-made software used by the seafood industry that is only available from Bluefin Data LLC. This vendor is the only entity that can provide support and maintenance.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

DMR and NMFS provide Bluefin Data LLC with regular updates to DMR licenses and vessel permit information. The software is then modified to accommodate these updates and is sent to the seafood dealers using the program. Also, changes to the codes accepted by DMR and NMFS are updated periodically, and this vendor accommodates for these changes. The price paid has increased minimally for several years for state only dealers and is fair and reasonable, considering the updates required

4. Describe the plan for future competition for the goods or services.

These services will be going back through the competitive bidding process given that the terms of the RFP on which the original contract was based are set to expire and this amendment is to ensure that these vital services remain in place while that competitive process occurs.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.

No – If No, proceed to Part V.

PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE

Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS [Title 5, §18](#) and [§18-A](#), in harmony with MRS [Title 17, §3104](#).

The requesting department’s signatory affirms, understands, and acknowledges Maine’s Conflict of Interest statutes and, in accordance with those statutes and to the best of their knowledge, has determined that no conflict of interest exists at the time of this contract, renewal, or amendment.

PART VI: APPROVALS

Governor/Department Commissioner or Designee


1. The signature below indicates approval of this procurement request.

Signature of requesting Department’s Commissioner (or designee):	 Carl Wilson (Nov 18, 2025 15:55:21 EST)		
Typed Name:	Carl Wilson, Commissioner	Date:	18/11/2025

2. Additional signature required **ONLY if box E (Emergency) is selected in PART II**. The signature below indicates approval by the Department’s Commissioner, or the designee specifically authorized to approve emergency procurement requests.

Signature of requesting Department’s Commissioner (or designee):			
Typed Name:		Date:	

****OSPS Section Only****

Signature of DAFS Procurement Official:	Signed by:  AE2C1DD1C5434E9...		
Typed Name:	Katie Boynton, Systems Analyst	Date:	12/11/2025

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Final Audit Report

2025-11-18

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