



## PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Office of State Procurement Services.

*INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.*

PART I: OVERVIEW				
Department Office/Division/Program:		DHHS/CBHS		
Department Contract Administrator or Grant Coordinator:		Jennifer Levesque/Patti Wall		
(If applicable) Department Reference #:		CBH-25-1509		
Amount: (Contract/Amendment/Grant)		\$134,603.00	Advantage CT / RQS #:	CT 10A 20240923000CBH251509
<b>CONTRACT</b>	Proposed Start Date:	8/1/2024	Proposed End Date:	6/30/2026
<b>AMENDMENT</b>	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
<b>GRANT</b>	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Aroostook County Action Program Presque Isle, Maine		
Brief Description of Goods/Services/Grant:		Pilot implementation of Triple P Level 2 and Level 3 evidence-based parenting interventions.		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

**PART III: SUPPLEMENTAL INFORMATION**

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

There is a need for well researched, evidence-based parenting interventions in Maine. The Provider will pilot the implementation of select Triple P Level 2 and Level 3 interventions to interested parents/caregivers in their service area. Level 2 Selected Seminar Series introduces the strategies of positive parenting and Triple P for caregivers in need of brief parenting advice for one or two behavior or development concerns. Level 3 Discussion Groups (small group sessions) and Primary Care (brief individual consultations with an accredited Provider) are targeted interventions for caregivers of children with mild to moderate behavioral difficulties.

The Department has supported Maine behavioral health practitioners to train in and deliver Level 4 and Level 5 Triple P interventions including standard, standard teen, group and pathways. Through the implementation of Level 2 and 3, the Triple P Positive Parenting Program will be able to support caregivers' needs and have the flexibility to meet them where they are at. The Provider will provide referral support for higher level interventions including Triple P Online, a Level 4 self-directed intervention, for parents/caregivers requesting more intensive parenting services.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

Aroostook Community Action Program (ACAP) is one of the 10 federally recognized designated Community Action Agencies (CAA) in Maine. As a CAA, the agency utilizes funds under that designation to initiate, sponsor and provide programs and services responsive to the needs of the low-income individuals and families that are not otherwise being met through additional partnerships with other public and private sector organizations, as well as requiring maximum feasible participation and representation within the low-income communities the agency serves. CAAs like ACAP are a primary source of direct support for people who live in poverty. ACAP facilitates programming for low-income clients within these following domains: securing and maintenance of employment, securing adequate education, achieving better income management, securing adequate housing, providing emergency services, improving nutrition, creating linkages among other anti-poverty programs, and achieving self-sufficiency. Aroostook Community Action Program has the infrastructure, community connections and local knowledge and experience to make them uniquely positioned to pilot implementation of these evidence-based parenting interventions. ACAP is nationally recognized for both their community-based work and their whole family approach to which they have demonstrated their ability to successfully implement similar initiatives, which included marketing, recruitment, and delivery. Additionally, they have management level staff who have already completed training in Triple P interventions who can support the pilot and move it forward.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The services provided are not MaineCare reimbursable. CBHS researched Triple P implementation documents, other states, and State contracts with similar services to find comparable costs that are fair and reasonable as negotiated with the Provider.

**PART III: SUPPLEMENTAL INFORMATION**

4. Describe the plan for future competition for the goods or services.

The services provided are not MaineCare reimbursable. CBHS researched Triple P implementation documents, other states, and State contracts with similar services to find comparable costs that are fair and reasonable as negotiated with the Provider.

**PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)**

Does this request utilize ARPA/MJRP funds?

Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.

No – If No, proceed to Part V.

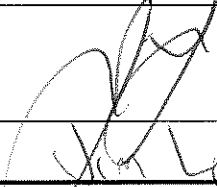

**PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE**

Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS Title 5, §18 and §18-A, in harmony with MRS Title 17, §3104.

The requesting department signatory understands and acknowledges Maine’s Conflict of Interest statutes.

**PART VI: APPROVALS**

The signatures below indicate approval of this procurement request.

Signature of requesting Department’s Commissioner (or designee):			
Typed Name:	John Levesque	Date:	12-10-24
Signature of DAFS Procurement Official:	DocuSigned by:  41C2BA36FAF44CD...		
Typed Name:	Kathy Paquette	Date:	12/23/2024