



PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Office of State Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:		Secretary of State, Bureau of Motor Vehicles, Information Services	
Department Contract Administrator or Grant Coordinator:		Chris Johnson, Deputy Director of State of Maine Chief Information Officer	
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)		\$ 5049.00	Advantage CT / RQS #: 2024*000702
CONTRACT	Proposed Start Date:	11/1/2024	Proposed End Date: 10/31/2025
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Computer Projects of Il., Inc 400 Quadrangle Drive Suite F Bolingbrook, IL 60440	
Brief Description of Goods/Services/Grant:		Annual OpenFox Messenger Maintenance for Metro /NCIC Access	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

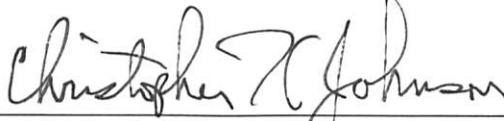

PART III: SUPPLEMENTAL INFORMATION	
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.	The Department of the Secretary of State has a section of Law Enforcement Officers under the Bureau of Motor Vehicles. CPI OpenFox is a Public Safety application used to access Metro /NCIC Access/CJIS information, this information is critical to the performance of their duties.
2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.	Computer Projects of Illinois, Inc. (CPI) is the only information sharing solutions provider dedicated to law enforcement professionals. This portal is unique, and the information gathered in one location is invaluable to the work they perform.
3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.	The Cost and yearly maintenance fees are reasonable, CPI OpenFox is used by a over half of all Law Enforcement in the US and is used in 30 States. They work to provide this information for overall public safety not for profit, so the costs are kept down.
4. Describe the plan for future competition for the goods or services.	Currently Computer Projects of Illinois, Inc. (CPI) is the market leader with presence in 30 States. If an alternative to this service is created it will be considered, until that time CPI is the single source for this repository and exchange of Public Safety information.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)	
Does this request utilize ARPA/MJRP funds?	
<input type="checkbox"/> Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).	
<input type="checkbox"/> Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.	
<input checked="" type="checkbox"/> No – If No, proceed to Part V.	

PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE	
<i>Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS Title 5, §18 and §18-A, in harmony with MRS Title 17, §3104.</i>	
<input checked="" type="checkbox"/> The requesting department signatory understands and acknowledges Maine’s Conflict of Interest statutes.	

PART VI: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):			
Typed Name:	Christopher K. Johnson	Date:	11/14/2024
Signature of DAFS Procurement Official:	<div data-bbox="560 538 771 638" style="border: 1px solid black; padding: 2px;"> DocuSigned by:  EA813178102243C... </div>		
Typed Name:	Joseph Zrioka Director of IT Procurement	Date:	12/16/2024