



## PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Office of State Procurement Services.

*INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.*

PART I: OVERVIEW				
Department Office/Division/Program:		Marine Resources/Bureau of Marine Patrol		
Department Contract Administrator or Grant Coordinator:		Captain Colin MacDonald		
(If applicable) Department Reference #:		N/A		
Amount: (Contract/Amendment/Grant)		\$ \$43,384	Advantage <u>CT</u> / RQS #:	13A 20230210000000002069
CONTRACT	Proposed Start Date:		Proposed End Date:	Click or tap to enter a date.
AMENDMENT	Original Start Date:	<b>2/23/2023</b>	Effective Date:	12/12/2024
	Previous End Date:	<b>4/30/2025</b>	New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Wesmac Custom Boats, Surry, Maine		
Brief Description of Goods/Services/Grant:		Add funds and amend scope of work for: 1) Bulkhead Entry Hatch \$10,000 2) Closed Cell Foam Flooring \$12,000 3) Rope Locker Increase \$5,000 4) Stainless Steel Hauling Patch \$15,000 5) Wiper System Washer \$1,384.		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input checked="" type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified

<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

**PART III: SUPPLEMENTAL INFORMATION**

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The **Department of Marine Resources - Bureau of Marine Patrol** is a state law enforcement agency responsible for investigative and protective services focused on enforcing marine resource conservation laws, rules, and regulations within the jurisdiction of the Maine Marine Patrol. Key responsibilities include patrolling designated coastal areas, safeguarding marine resources, protecting coastal property and the public, investigating complaints and incidents, enforcing motor vehicle and other laws, responding to crimes in progress, and upholding Maine statutes, including those related to both misdemeanor and felony crimes.

This amendment increases the contract amount by **\$43,384** to include the following additions to the current scope of work:

1. **Bulkhead Entry Hatch**
2. **Closed-Cell Foam Flooring**
3. **Rope Locker Increase**
4. **Stainless Steel Hauling Patch**
5. **Wiper System Washer**

Each item has been evaluated for its viability and contributes specific benefits to the vessel build:

- **Bulkhead Entry Hatch:** Relocates the engine room entry point from directly above the engine to a sealed bulkhead door, enhancing fire safety and improving access.
- **Stainless Steel Hauling Patch:** Prevents future costs by reducing wear on the fiberglass from traps, which would otherwise require an expensive vessel resurfacing.
- **Wiper System Washer:** Eliminates the need for officers to climb onto the trunk house during inclement weather, reducing the risk of injury.
- **Closed-Cell Foam Flooring:** Durable and under warranty, this flooring reduces noise levels in the wheelhouse, protecting crew members from potential hearing injuries.
- **Rope Locker Increase:** Provides additional space to prevent ropes from accumulating near crew members' feet during offshore trawl hauling, significantly reducing safety risks.

These enhancements are vital for improving crew safety, vessel durability, and operational efficiency.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

This amendment is to an existing contract with Wesmac Custom Boats to complete this vessel build.

**PART III: SUPPLEMENTAL INFORMATION**

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The PJF for the original contract outlined negotiation of costs. Marine Patrol vessel build contracts often involve minor contract modifications to respond to circumstances that arise during the build.

4. Describe the plan for future competition for the goods or services.

The original PJF described the future competition for goods and services pertaining to this vessel and to future Marine Patrol vessels. We plan to continue the use of the competitive bid process for the future purchase of goods and services.

**PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)**

Does this request utilize ARPA/MJRP funds?

Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.

No – If No, proceed to Part V.

**PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE**

Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS [Title 5, §18](#) and [§18-A](#), in harmony with MRS [Title 17, §3104](#).

The requesting department signatory understands and acknowledges Maine's Conflict of Interest statutes.

**PART VI: APPROVALS**

The signatures below indicate approval of this procurement request.

Signature of requesting  
Department's Commissioner  
(or designee):

*Meredith Mendelson*

Meredith Mendelson (Dec 12, 2024 16:38 EST)

Typed Name:

Meredith Mendelson, Deputy  
Commissioner

Date:

Dec 12, 2024

Signature of DAFS  
Procurement Official:

DocuSigned by:  
*Martha Verhille*  
891CE7A1493D45B...

Typed Name:

Martha Verhille

Date:

12/16/2024

# PJF CT 13A 20230210-2069 Amendment






## 12-12-24

Final Audit Report

2024-12-12

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