



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
OFFICE OF STATE PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Office of State Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		Corrections – Long Creek Youth Development Center		
Department Contract Administrator or Grant Coordinator:		Facility Manager: Aaron Beaulieu		
(If applicable) Department Reference #:		25LCY010		
Amount: (Contract/Amendment/Grant)		\$ 7,976.55	Advantage CT / RQS #:	03A 20241203*1427
CONTRACT	Proposed Start Date:	12/3/2024	Proposed End Date:	1/31/2025
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Johnson Controls Fire Protection Westbrook, ME		
Brief Description of Goods/Services/Grant:		Install and program FLIR hard drive replacement at Long Creek Youth Development Center		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input checked="" type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

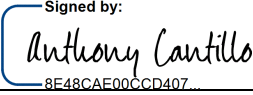
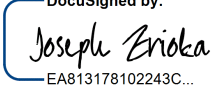
PART III: SUPPLEMENTAL INFORMATION	
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.	This is an emergency repair. The facility cameras at Long Creek are run by a FLIR computer hard drive that recently went down and is unrepairable. This presents a security concern for the facility and needs to be replaced as soon as possible.
2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.	JCI is the vendor that installed the camera system (FLIR) and components and has been doing all of the repairs and upkeep to the system. The Department has had longstanding contracts/BPO's with this vendor and is currently negotiating a renewal of the FLIR SSA agreements. Given the circumstances, JCI is uniquely situated to meet the emergency requirements of this procurement.
3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.	The quote is on par with others we have received from this vendor which the Department considers to be fair and reasonable.
4. Describe the plan for future competition for the goods or services.	Outside of emergency procurements such as this, we will utilize the competitive process on future purchases whenever possible.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)	
Does this request utilize ARPA/MJRP funds?	
<input type="checkbox"/> Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).	
<input type="checkbox"/> Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.	
<input checked="" type="checkbox"/> No – If No, proceed to Part V.	

PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE	
<i>Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS Title 5, §18 and §18-A, in harmony with MRS Title 17, §3104.</i>	
<input checked="" type="checkbox"/> The requesting department signatory understands and acknowledges Maine's Conflict of Interest statutes.	

PART VI: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):	 <p>Signed by: <i>Anthony Cantillo</i> 12/3/2024 8E48CAE00CCD407...</p>		
Typed Name:	Anthony Cantillo, Deputy Commissioner	Date:	
Signature of DAFS Procurement Official:	 <p>DocuSigned by: <i>Joseph Zrioka</i> EA813178102243C...</p>		
Typed Name:	Joseph Zrioka Director of IT Procurement	Date:	12/11/2024