



**PROCUREMENT JUSTIFICATION FORM (PJF)**

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Office of State Procurement Services.

*INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.*

PART I: OVERVIEW			
Department Office/Division/Program:		Maine CDC/DHHS	
Department Contract Administrator or Grant Coordinator:		Jennifer Levesque / Storm Dexter	
(If applicable) Department Reference #:		CD0-25-1319	
Amount: (Contract/Amendment/Grant)	\$320,000.00	Advantage CT / RQS #:	CT-10A-20240627000CD0251319
CONTRACT	Proposed Start Date:	7/1/2024	Proposed End Date: 6/30/2026
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		MaineHealth Westbrook, Maine	
Brief Description of Goods/Services/Grant:		The purpose of this Agreement is to provide technical assistance and guidance regarding triage and deployment of Maine's CHEMPACK assets. These services will allow Maine CDC to expedite the request process when lives are on the line by having medical personnel available 24/7, trained to authorize the Maine PHARM Cache and CHEMPACK usage.	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

### PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The Northern New England Poison Center (NNEPC) provides technical assistance and guidance to Program regarding triage and deployment of Maine's CHEMPACK and Pharmaceutical Cache assets, by providing trained/licensed medical staff capable of authorizing the deployment of Maine's CHEMPACK and PHARM Cache assets.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

The Northern New England Poison Center (NNEPC) is the only poison center in northern New England and provides Program with highly trained and experienced subject matter expert in the fields of medicine, toxicology, and pharmacology. Dr. Karen Simone is the director of the NNEPC. She is a Doctor of Pharmacy, a Diplomate of the American Board of Applied Toxicology, and a Fellow of the American Academy of Clinical Toxicology. Dr. Simone oversees the day-to-day operations of the poison center, including management of calls, emergency preparedness activities, staff education, educational outreach, and research and funding. Dr. Mark Neavyn is the medical director of the NNEPC. He is a physician boarded in emergency medicine and medical toxicology. Dr. Neavyn oversees the clinical management of calls and provides toxicology education for physicians in training. Drs. Tammi Schaeffer, Joseph Kennedy, James Watson, Carin Malley and Jim Whittedge are medical toxicology attendings who work with and take call for the NNEPC. They are emergency medicine physicians and medical toxicologists associated with Maine Medical Center and/or the NNEPC. Victoria Frankl is a registered nurse with nearly ten years of poison center experience. She is both the Maine educator and a poison specialist on the NNEPC hotline.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

In reviewing similar contracts, which are few due to the nature of work provided by the poison center, MaineHealth has managed to sustain the same professional levels of service with a modest increase in budget, despite increases in the cost of living, suggesting even greater cost efficiency over time.

4. Describe the plan for future competition for the goods or services.

Maine Sec. 1. – 22 MRSA c. 252-B Chapter-252-B- Poison Control Center-§1346.1 designates the Maine Poison Center, located at the Maine Medical Center, as the official state poison control. The Department does not intend to competitively procure these services.

### PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.

No – If No, proceed to Part V.



**PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE**

Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS Title 5, §18 and §18-A, in harmony with MRS Title 17, §3104.

The requesting department signatory understands and acknowledges Maine's Conflict of Interest statutes.

**PART VI: APPROVALS**

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):			
Typed Name:		Date:	5-Nov-24
Signature of DAFS Procurement Official:			
Typed Name:	Kathy Paquette	Date:	12/6/2024