



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
DIVISION OF PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:		MaineDOT Reg 1 Fleet Services	
		David Larrivee	
(If applicable) Department Reference #:		T01-259	
Amount: (Contract/Amendment/Grant)	\$ 5,791.28	Advantage CT / RQS #:	20231207000000000840
CONTRACT	Proposed Start Date:	6/21/2023	Proposed End Date: 7/17/2023
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		MacFarland Spring 280 Warren Ave, Portland ME 04103 alias, MSC Acquisition Co Inc.	
Brief Description of Goods/Services/Grant:		T01-259 Wheeler Re-bush rear suspension, replace rear torque rods, all wheel alignment	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

T01-259 is a 2014 international wheeler that was being used to haul shoulder material broke a rear torque rod on the rear suspension and was inoperable on the side of the road. The unit was towed to MacFarland Spring for the needed repairs. It was noted on further inspection by the vendor that the wheeler needed the rear suspension re- bush kit along with the all-wheel alignment. The decision to move forward with the repairs was made consistent with MDOT management's guidance considering T01-259 is 2014 international wheeler with 116210 miles. The repairs were made @ \$5,791.28. The estimated replacement cost is \$250,000 and is not scheduled for replacement yet. The decision to use a commercial repair facility was made after careful consideration of MaineDOT need to get this vehicle back in service.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

We had many wheelers down at Fleet while this unit went down. Where it was a wheeler, and was hauling wash out material, it was determined to get this unit repaired in a timely manner.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

We have used this vendor in the past and have found that their repairs, and prices are fair and reasonable.

4. Describe the plan for future competition for the goods or services.

The region will continue to check availability with MDOT facilities to have work done in house. If MDOT resources are not available, commercial repair facility will be contracted for cost estimates and viability of prompt service appointments. The cost proposals will be reviewed, and the work will be awarded to the facility that can best meet the needs of MODT.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

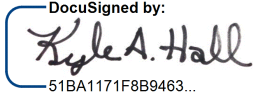
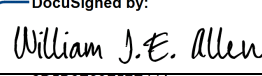
Does this request utilize ARPA/MJRP funds?

Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V.

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):			
Typed Name:	Kyle A. Hall, Director Maintenance & Operations	Date:	11/30/2023
Signature of DAFS Procurement Official:			
Typed Name:	william J.E. Allen	Date:	12/27/2023