



PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW
Table with 4 columns and 10 rows containing procurement details such as Department Office, Amount (\$45,987.00), RQS # (RQS-16A-20231103*705), and Vendor Name (Quirk Ford of Augusta).

PART II: JUSTIFICATION FOR VENDOR SELECTION
Check the box below for the justification(s) that applies to this request. (Check all that apply.)
Table with 4 columns and 7 rows listing justification options A through L, with checkboxes for A, E, and G.

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The Maine State Police is in immediate need of a new full size police cruiser. The Chevy Tahoe is a larger vehicle that will accommodate the needs of our Tactical Team members.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

A master agreement was awarded to MAG Retail Holdings (McGovern) who are now unable to provide these vehicles to the State Police.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Quirk has one Tahoe PPV available and was the second lowest bidder to RFQ 16A230824-0059
Click or tap here to enter text.

4. Describe the plan for future competition for the goods or services.

The State Police followed the rules for procuring these types of vehicles, but the vendor is unable to provide them. Now, with the UAW strike, none of the dealers know when or if they will receive any more vehicles.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.

No – If No, proceed to Part V.

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting
Department's Commissioner
(or designee):

Derek A Gorneau

Typed Name:

DEREK GORNEAU

Date:

Dec 14, 2023

Signature of DAFS
Procurement Official:

DocuSigned by:
William J.E. Allen
2D5B6E39F57E44A...

Typed Name:

william J.E. Allen

Date:

12/27/2023






Procurement Justification Form (PJF) Quirk - Tahoe

Final Audit Report

2023-12-15

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