



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES

DIVISION OF PROCUREMENT SERVICES

STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:		Maine State Library	
Department Contract Administrator or Grant Coordinator:		Marijke Visser	
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	\$ 52,800	Advantage CT / RQS #:	RQS94Q20221212*0743
CONTRACT	Proposed Start Date:	12-12-2022	Proposed End Date: 6/30/2023
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Claremont Graduate University for the Benefit of the Drucker Institute. Claremont, CA 91711	
Brief Description of Goods/Services/Grant:		To provide digital content for the Bendable Maine learning platform	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The Maine State Library supports Bendable Maine through the contract with Claremont Graduate University. Part of the deliverables include digital content from national content providers. This content forms the basis of the Bendable Maine online learning platform and is made possible through an agreement between the Drucker Institute and the respective content providers. The content included on the platform will be available to all Mainers free of charge.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

The Drucker Institute is the sole provider of the Bendable learning platform. The original contract established a statewide version known as Bendable Maine. The platform is unique to the Drucker Institute, and this is the first time it has been developed as a statewide platform.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The Drucker Institute can negotiate lower costs for the digital content than the State Library would be able to do because of the scale of their contract with the national providers.

4. Describe the plan for future competition for the goods or services.

The purchase of the digital content for Bendable Maine will be negotiated as part of the State Library's contract renewal process with Claremont University or any subsequent organization to support the platform. The State Library will assess the most affordable opportunities to procure content for the best value.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?


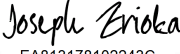
Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V.

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Procurement Justification Form (PJF)

Signature of requesting Department's Commissioner (or designee):			
Typed Name:	Marijke Visser	Date:	12/12/2022
Signature of DAFS Procurement Official:	<small>DocuSigned by:</small>  <small>EA813178102243C...</small>		
Typed Name:	Joseph Zrioka	Date:	12/23/2022