



### PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

*INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.*

PART I: OVERVIEW			
Department Office/Division/Program:		DHHS/OBH/Denise Bradeen/Stephanie Kadnar	
Department Contract Administrator or Grant Coordinator:		Jeanne Garza / Brianne Carrero	
(If applicable) Department Reference #:		OSA-22-xxxA	
Amount: (Contract/Amendment/Grant)	Multiple: See attached list	Advantage CT / RQS #:	Multiple: See attached list
CONTRACT	Proposed Start Date:	Proposed End Date:	
AMENDMENT	Original Start Date:	Effective Date:	
	Previous End Date:	New End Date:	12/31/2022
GRANT	Project Start Date:	Grant Start Date:	
	Project End Date:	Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Multiple: See attached list	
Brief Description of Goods/Services/Grant:		Criminogenic Treatment/Case Management Services	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input checked="" type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input checked="" type="checkbox"/>	L. Other Authorization: RFP Extended

Please respond to ALL of the questions in the following sections.

<b>PART III: SUPPLEMENTAL INFORMATION</b>																	
<p>1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.</p>																	
<p>The purpose of this amendment is to add funds and extend the end date until the RFP is published and awarded.</p> <p>The purpose of this agreement is to provide Criminogenic Treatment/Case Management Services to individuals who are State of Maine Adult Drug Treatment Court participants (ATDC), the Veteran Treatment Court (VTC), Co-Occurring Disorders Court (CODC), and each of the Family Recovery Courts (FRC). The Provider shall utilize Criminogenic Treatment/Case Management Services to provide substance use disorder treatment services to prevent alcohol or drug abuse and return the individual to productive functioning in the family, workplace, and community. The program goal is to reduce alcohol and drug use dependency among criminal offenders and enhance community safety by reducing criminal Recidivism; increase personal, familial, and societal accountability of offenders; and develop in offenders the necessary personal, familial, and societal assets and skills to become productive citizens through, for example, employment, positive community activities, and healthy and safe family relationships.</p>																	
<p>2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.</p>																	
<p>Providers were chosen through RFP#201609177 which included Criminogenic Treatment and Case Management. All of the Providers chosen through the RFP subcontracted with Maine Pretrial to provide Case Management services. The Department determined that Maine Pretrial will provide Case Management services for clients in each of the State of Maine Adult Drug Treatment Court (ATDC), the Veteran Treatment Court (VTC), Co-Occurring Disorders Court (CODC), and each of the Family Recovery Courts (FRC).</p> <p>Maine Pretrial had provided case management services for the Department for seventeen years as the sole provider of Drug Court criminogenic case management until the RFP in 2017. Maine Pretrial subcontracted with the four the licensed substance use disorder agencies awarded the RFP to provide criminogenic case management for the initial period of performance for the RFP. It was determined by the Department that Maine Pretrial would continue as the sole provider of the Drug Court criminogenic case management provider based on the observation that subcontracting arrangements, while positive for collaboration, coordination, and co-location of services, detract from time spent on direct services (case management and supervision), create duplicate data entry and analysis, duplicate staff supervision requirements, and provide the opportunity for additional program expense through increased overhead for contracting agencies.</p> <p>The four other Providers awarded the RFP will continue to provide Treatment services as outlined in the RFP.</p>																	
<table border="1" style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td style="padding: 2px;"><b>Initial Period of Performance</b></td> <td style="padding: 2px; text-align: center;">7/1/2017</td> <td style="padding: 2px;">to</td> <td style="padding: 2px; text-align: center;">6/30/2019</td> </tr> <tr> <td style="padding: 2px;"><b>Renewal Period #1</b></td> <td style="padding: 2px; text-align: center;">7/1/2019</td> <td style="padding: 2px;">to</td> <td style="padding: 2px; text-align: center;">6/30/2020</td> </tr> <tr> <td style="padding: 2px;"><b>Renewal Period #2</b></td> <td style="padding: 2px; text-align: center;">7/1/2020</td> <td style="padding: 2px;">to</td> <td style="padding: 2px; text-align: center;">6/30/2021</td> </tr> <tr> <td style="padding: 2px;"><b>Renewal Period #3</b></td> <td style="padding: 2px; text-align: center;">7/1/2021</td> <td style="padding: 2px;">to</td> <td style="padding: 2px; text-align: center;">6/30/2022</td> </tr> </tbody> </table>	<b>Initial Period of Performance</b>	7/1/2017	to	6/30/2019	<b>Renewal Period #1</b>	7/1/2019	to	6/30/2020	<b>Renewal Period #2</b>	7/1/2020	to	6/30/2021	<b>Renewal Period #3</b>	7/1/2021	to	6/30/2022	
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<p>3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.</p>																	

**PART III: SUPPLEMENTAL INFORMATION**

Providers were chosen through RFP#201609177 and the costs are consistent with the RFP bid.

**4. Describe the plan for future competition for the goods or services.**

The Department will competitively procure these services with RFP 202207109 with an expected 01/2023 contract start date.

**PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)**



Does this request utilize ARPA/MJRP funds?

Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V

**PART V: APPROVALS**

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):		
Typed Name:		Date: 8 Sep 22
Signature of DAFS Procurement Official:	DocuSigned by: 	
Typed Name:	41C2BA36FAF44CD... Kathy Paquette	Date: 12/8/2022

**Office:** Office of Behavioral Health (OBH)  
**Service Group:** Criminogenic Treatment Services  
**No. of Vendors:** 3  
**Start:** 7/1/2021 **End:** 9/30/2022  
**Service Group Total:** \$

Agreement #	Vendor		Amendment Amount	Revised Agreement Amount	Advantage CT
OSA-22-395A	Central Maine Family Counseling	VC1000014152	\$512,000.00	\$1,536,000.00	CT 10A 20210430*2991
OSA-22-396A	Aroostook Mental Health Services	VC1000005876	\$0.00	\$ 215,701.00	CT 10A 20210430*2992
OSA-22-397A	Wellspring, Inc.	VC1000095768	\$108,000.00	\$ 322,644.00	CT 10A 20210430*2993