

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW

Department Office/Division/Program:		Maine Dept. of Inland Fisheries & Wildlife/Information & Education		
Department Contract Administrator or Grant Coordinator:		Emily MacCabe		
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)	\$ 14,800	Advantage CT / RQS #:	CT-09A-20221025000000001208	
CONTRACT	Proposed Start Date:	7/1/2022	Proposed End Date:	8/31/2022
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Maine Youth Fish and Game, Stillwater, Maine		
Brief Description of Goods/Services/Grant:		Provide quality educational opportunities for Maine youth, adults, and families, to learn more about enjoying outdoor recreational opportunities.		

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents	X	J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

- 1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.**

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PART III: SUPPLEMENTAL INFORMATION

The Maine moose permit auction was created by the Legislature in 1995 to provide funding to support youth education (Title 7463-, #13) S.P.57 -L.D. 175; 12 MRSA 11154, sub-11). MDIFW auctions 10 moose hunting permits annually to applicants who submit the highest bid through a written process. All funds from the sale of these permits are deposited into a non-lapsing funds used to pay the costs to administer the program and to fund youth education programs. MDIFW uses these funds annually to fund scholarships to allow Maine resident youth to attend conservation related camps at DHHS licensed summer camps in Maine.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

Any qualified and interested DHHS licensed summer camp offering overnight or qualifying program are eligible.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Grantee meets qualifications as a licensed summer camp that offers programs to youth that result in safety certifications within MDIFW's programs.

4. Describe the plan for future competition for the goods or services.

Qualified or interested DHHS licensed summer camps can request to receive funds to use for scholarships to support youth in qualifying programs.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
	<i>Emily MacCabe</i>		
Printed Name:	Emily MacCabe	Date:	Nov 3, 2022
Signature of DAFS Procurement Official:	<small>DocuSigned by:</small> <i>Martha Verhille</i>		
	<small>891CE7A1493D45B...</small>		
Printed Name:	Martha Verhille	Date:	11/29/2022






PJF MYFGA Camp 2022-2023

Final Audit Report

2022-11-03

Created:	2022-11-02
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