



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
DIVISION OF PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:		Agriculture, Conservation and Forestry	
Department Contract Administrator or Grant Coordinator:		David Rodrigues	
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	\$ 20,000	Advantage CT / RQS #:	CT 01A 20220311*2065
CONTRACT	Proposed Start Date:	3/25/2022	Proposed End Date: 11/30/2022
AMENDMENT	Original Start Date:	3/25/2022	Effective Date:
	Previous End Date:	11/30/2022	New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Maine Boundary Consultants 8 River Road, Route 112, P.O. Box 67 Buxton, Maine 04093-0067	
Brief Description of Goods/Services/Grant:		Complete boundary survey of Androscoggin Riverlands State Park, including property line research, a recordable survey plan, a report of findings, installing corner pins and blazing boundary lines.	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input checked="" type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

Due to a boundary line dispute, in 2018 the Department hired Maine Boundary Consultants to research deeds, range maps, surveys and a 1986 Referee's report to determine the location of a Western Property Line at Androscoggin Riverlands State Park. The surveyors research resulted in findings that confirmed the Department's believed location of the Boundary Line. In 2021 another abutter has contacted the Bureau and is disputing the boundary line in another location and claiming that one of the Bureau's trails is located on the abutter's property. At this time, the Bureau has determined that it needs to have the entire boundary line researched, found, surveyed and blazed to establish the correct boundary. Maine Boundary Consultants needs to continue their research and perform the on-the-ground survey work to confirm the correct location of the boundary line for the entire State Park.

Putting this survey work out to competitive bid could result in another contractor having to perform the same research that has already been done by Maine Boundary Consultants in 2018 and may result in a much higher cost and longer delivery time to resolve this dispute.

It is critical to determine the correct locations of all the Park's boundary lines to avoid possible timber trespass from abutting landowners and protection of the public recreational resources located on the disputed portions of property.

This request is for an amendment to the original contract to extend the end date to 5/31/2023 and to increase the payment for additional work. Research performed on the property lines has revealed the need for additional work on certain property lines due to errors done on previous surveys and issues found on adjoining property ownership. The Department is also adding the installation of 40 six-foot tall Survey Boundary Posts needed to mark boundary lines in areas where there are no trees available for blazing and these posts will have to be installed in the Spring of 2023.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

This Provider has a reputation of being proficient at deed research, especially researching the historic data from the 1700s as was required for researching this property line. This Provider specializes in this type of extensive deed and title research to determine the location of difficult boundary lines. This surveyor also has experience attending court and defending their findings.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

PART III: SUPPLEMENTAL INFORMATION

The boundary line for the entire Park is approximately 11 miles and the original cost for this survey is \$60,000. The surveyor is requesting an additional \$20,000 for a total of \$80,000. The additional \$20,000 is to purchase and install 40 boundary markers and to do additional work on certain property lines due to errors done on previous surveys and issues found on adjoining property ownership. This price for surveying the entire Park Boundary is a result from using this surveyor who has already worked on and completed the majority of the extensive research and is now knowledgeable of the findings. Based on other surveys the Bureau has had completed, the cost for this survey is fair and reasonable.

4. Describe the plan for future competition for the goods or services.

The Department would perform a competitive bid process, if this was a typical survey without difficult research needed that had already been completed by a specialist surveyor.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V.

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting
Department's Commissioner
(or designee):

DocuSigned by:
Randy Charette
8F3DD450C23241F...

Typed Name:

Date:

11/29/2022

Signature of DAFS
Procurement Official:

DocuSigned by:
Martha Verhille
891CE7A1493D45B...

Typed Name:

Martha Verhille

Date:

12/6/2022