



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
DIVISION OF PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:		Department of Education/Innovation	
Department Contract Administrator or Grant Coordinator:		Beth Lambert	
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	\$ 4,719.20	Advantage CT / RQS #:	20221028000000000604
CONTRACT	Proposed Start Date:		Proposed End Date:
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		LEGO Brand Retail, Inc. Chicago, Illinois	
Brief Description of Goods/Services/Grant:		Purchasing the Lego Coding and Hardware Computer Science Mobile Lab	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The Maine Department of Education with the support of the governor is providing a mobile computer science lab for every 100 students per public school throughout the state. The effort will enable all Maine students to access high-quality learning experiences that provide real-world training in robotics, programming, augmented and virtual reality, coding, and hardware. The Maine Department of Education will be supporting Maine schools with the implementation and integration of computer science in the classroom through an extensive professional development program. This initiative is funded through the Governor's Emergency Education Relief Fund and is a part of the Governor's plan to expand access and support Computer Science in Maine. In order to provide professional development that will support Maine schools the department will need to purchase and acquire the exact mobile lab that is being used in the Maine schools as a part of this professional development program. The Lego coding and hardware lab which is being utilized by Maine schools helps students to learn about hardware basics and engage in coding through the Lego based labs. In order to support schools with integrating the Lego coding and hardware lab the Maine Department of Education will use this lab made exclusively by Lego for extensive professional development and support to Maine schools.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

Lego is providing the coding and hardware computer science mobile to Maine schools through the federally funded computer science initiative from Governor Mills. The Department of Education will be using the Lego computer science mobile lab in order to support teachers with professional development and integration of computer science in their classrooms. In order to ensure the Department's professional development will directly support Maine schools it's imperative that the Department purchased mobile lab is made up of the exact components that Lego has provided in the Lego Coding and Hardware Computer Science Mobile Lab to Maine schools.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Lego has offered all Maine schools who purchase through the computer science mobile lab initiative an education discount as well as the guarantee that equipment inventory will meet the needs of all Maine schools. The Lego Coding and Hardware Computer Science Mobile Lab is priced at \$4,719.20 each for all Maine schools, and for the Department to purchase in order to support professional development for Maine educators.

4. Describe the plan for future competition for the goods or services.

This is a onetime purchase for the Department as this grant initiative is for one year. If needs arise for further the Department will go out to bid for future good and services related to this initiative.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

 Yes – If Yes, please attach the approved Business Case(s). No – If No, proceed to Part V.**PART V: APPROVALS**

The signatures below indicate approval of this procurement request.

Signature of requesting
Department's Commissioner
(or designee):

Typed Name:

Daniel A. Chuhta

Date:

11/22/2022

Signature of DAFS
Procurement Official:

EAB13178102243C...

Typed Name:

Joseph Zrioka

Date:

12/6/2022