

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW

| | | | |
|---|----------------------|---|--------------------|
| Department Office/Division/Program: | | IFW – Warden Service | |
| Department Contract Administrator or Grant Coordinator: | | Sergeant Andrew Glidden | |
| (If applicable) Department Reference #: | | | |
| Amount: (Contract/Amendment/Grant) | \$ 6,692.00 | Advantage RQS #: | 09A-20221115*672 |
| CONTRACT | Proposed Start Date: | | Proposed End Date: |
| AMENDMENT | Original Start Date: | | Effective Date: |
| | Previous End Date: | | New End Date: |
| GRANT | Project Start Date: | | Grant Start Date: |
| | Project End Date: | | Grant End Date: |
| Vendor/Provider/Grantee Name, City, State: | | Windham Weaponry 999 Roosevelt Trail Windham, Maine 04062 207-893-2223 Fax 207-893-1623 | |
| Brief Description of Goods/Services/Grant: | | 5 units R16LHT- AR-15 Patrol Rifle 16" heavy barrel with Troy Flip up rear sight, Aimpoint Red Dot Optic, Rifle light and 2 point sling. | |

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

| | | | |
|---|-----------------------------------|--|----------------------------------|
| | A. Competitive Process | | G. Grant |
| | B. Amendment | | H. State Statute/Agency Directed |
| x | C. Single Source/Unique Vendor | | I. Federal Agency Directed |
| | D. Proprietary/Copyright/Patents | | J. Willing and Qualified |
| x | E. Emergency | | K. Client Choice |
| | F. University Cooperative Project | | L. Other Authorization |

State of Maine Procurement Justification Form

PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

These Patrol Rifles will be used for new hire full time Wardens and the Deputy Warden /Boating Deputy program. We currently do not have Patrol Rifles to issue to these wardens. The Patrol Rifles that are not issued to these wardens will be used to issue out to wardens when a Patrol Rifle needs to be repaired.
The purchase of these Patrol Rifles will keep them consistence with the Patrol Rifles the Warden Service currently has in inventory and there will be no retraining required for this Patrol Rifle.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

This service is specific to Windham Weaponry which is the sole manufacture of the Windham Weaponry HBC R16LHT AR-15 223/556 Patrol Rifle.

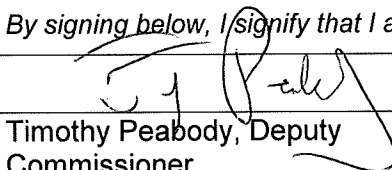
3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The vendor is the sole manufacture of the Windham Weaponry HBC R16LHT AR-15 223/556 Patrol Rifle.
This will be a factory direct purchase with a Law Enforcement price. The Law Enforcement price is considerably less then the price for the public.

4. Describe the plan for future competition for the goods or services.

This will be a onetime purchase.

PART IV: APPROVALS

| | | | |
|---|---|--------------|------------|
| Signature of requesting Department's Commissioner (or designee): | <i>By signing below, I signify that I approve of this procurement request.</i> | | |
| |  | | |
| Printed Name: | Timothy Peabody, Deputy Commissioner | Date: | 11/16/2022 |
| Signature of DAFS Procurement Official: | <small>DocuSigned by:</small> <i>Sue H. Garcia</i> | | |
| Printed Name: | <small>E5DB92AC0F8D490...</small> Sue H. Garcia | Date: | 12/5/2022 |