



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
DIVISION OF PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:		DVEM/MAINE EMERGENCY MANAGEMENT AGENCY	
Department Contract Administrator or Grant Coordinator:		Julie Austin	
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	\$ 15,429.40	Advantage CT / RQS #:	20221117*0684
CONTRACT	Proposed Start Date:	10/1/2022	Proposed End Date: 9/30/2023
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		ESi ACQUISITION, INC 823 BROAD STREET AUGUSTA, GA 30901	
Brief Description of Goods/Services/Grant:		SOFTWARE SUPPORT	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

Software Support for our WebEOC program which is used in the emergency operations center (EOC) during state disasters. This program is also used daily for duty officers and county directors to document any daily incidents. It functions as a joint tool by our emergency response teams (ERTs) including but not limited to public safety, wardens service, DOT, USGS, national guard, and the governor's office. This allows our partners to be up to date of any incidents happening at the state, county, or local levels. This support plays a significant role in keeping a joint communication system on-line as it is used statewide on a daily basis.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

Juvaré provides WebEOC to Federal Emergency Management Agency (FEMA) and to two thirds of the state governments in the USA for EOCs. Juvaré is software owner and developer for WebEOC and maintains the software for patching for security and bugs in the software. They provide continuous support for our use of WebEOC in the State of Maine's EOC.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The rates that given by Juvaré are a slight percentage higher than the last Contract price which can be accounted for by cost of living increases, increases due to the Pandemic etc.

4. Describe the plan for future competition for the goods or services.

WebEOC works exceptionally well in EOC and our plan is to continue to use it. We are looking at other application hosting options since OIT pricing has increased considerably.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

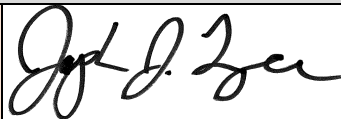
Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V.

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting
Department's Commissioner
(or designee):



Typed Name:

Joe Legee

Date:

Nov 18, 2022

Signature of DAFS
Procurement Official:



Typed Name:

Joseph Zrioka

Date:

12/2/2022






ESI Juvare 2023 Procurement Justification Form (PJF)

Final Audit Report

2022-11-18

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