

State of Maine Procurement Justification Form

PART I: OVERVIEW

Department Office/Division/Program:		DHHS/OADS/ Rapid Response Team		
Department Contract Administrator or Grant Coordinator:		Nancy Tan / Ryan Roberts		
(If applicable) Department Reference #:		ADS-21-9915C		
Amount: (Contract/Amendment/Grant)	Current: \$ 970,200 Amendment: \$ 2,500,000 Revised: \$ 3,420,200	Advantage CT / RQS #:	CT-10A-20210126*2109	
CONTRACT	Proposed Start Date:		Proposed End Date:	
AMENDMENT	Original Start Date:	01/25/2021	Effective Date:	01/01/2022
	Previous End Date:	12/31/2021	New End Date:	12/31/2022
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Maxim Healthcare Staffing Services, Inc. Chicago, IL		
Brief Description of Goods/Services/Grant:		Skilled nursing staff augmentation provided to healthcare facilities throughout Maine during the COVID-19 pandemic.		

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
X	B. Amendment		H. State Statute/Agency Directed
	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents	X	J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project	X	L. Other Authorization – COVID-19

PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The purpose of this Agreement is to provide staffing support to the Maine DHHS COVID-19 Rapid Response Team. The Rapid Response Team is a team of qualified medical professionals which can be deployed by the Department to augment the medical staff of healthcare facilities, primarily long term care facilities, which are experiencing critical staffing needs as a result of staff unavailability during the COVID-19 pandemic.

Maintaining adequate staffing is a significant challenge for certain healthcare facilities in Maine during the COVID-19 pandemic. Deployment of the Rapid Response Team in response to requests for assistance from healthcare facilities is intended to quickly provide adequate and stable staffing that will enable the facilities to provide responsive and safe healthcare services to those who need them.

The Provider will provide Registered Nurses (RNs), Licensed Practical Nurses (LPNs), and other staffing resources for COVID-19 related supplemental staffing services at healthcare facilities designated by the Maine DHHS.

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PART III: SUPPLEMENTAL INFORMATION

This Amendment will extend the contract through 12/31/2022 with increase in costs.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

The selected vendor was initially identified within the DHHS Commissioner's Office as qualified to provide these services. The initial procurement was considered an emergency as it occurred during the original height of the pandemic. Subsequent amendments to extend this contract were marked as willing and qualified. The Department is continuing with the provider due to their satisfactory performance.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The negotiated rates are considered fair and reasonable by the Department for the following reasons: the temporary staff resources are provided in response to emergent and urgent needs; the nursing work assignments are short-term; the nursing work assignments require significant travel; and nursing services are provided in COVID-19 positive (hazardous) working environments.

4. Describe the plan for future competition for the goods or services.

The Department does not intend to issue a competitive Request for Proposals in the future.

PART IV: APPROVALS

**Signature of requesting
Department's Commissioner
(or designee):**

By signing below, I signify that I approve of this procurement request.

DocuSigned by:



Printed Name:

66738ED17E0C4B2...
Jim Lopatosky

Date:

Dec-21-2021

**Signature of DAFS
Procurement Official:**

DocuSigned by:
David Morris

Printed Name:

2A644AF5681F482...
David Morris

Date:

12/23/2021