



PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:	Public Safety – Maine State Police K9 Unit		
Department Contract Administrator or Grant Coordinator:	Lt. David Tripp Sara Thompson		
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	\$ 27,000	Advantage CT / RQS #:	RQS 2021223*0709
CONTRACT	Proposed Start Date:	12/23/2021	Proposed End Date: 1/31/2022
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:	Black Rock Canines LLOC, 1000 Hunters Mountain Rd. Naugatuck, CT 06770		
Brief Description of Goods/Services/Grant:	Purchase of 3 Police Canines		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The Maine State Police are purchasing three K9's to replace retired and out of commission K9's to keep the K9 program fully staffed.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

This is a commodity that is specific to breeders and suppliers of specialty K9's. There are no government entities that offer this commodity.
Black Rock Canines is a vendor known for providing quality K9's that are suited for the testing and work required by the Maine State Police. This company also has a history of maintaining contractual agreements throughout the purchasing process.
Historically, the Maine State Police has purchased K9's from this company and have been very satisfied with the training and service outcomes of these dogs. Additionally, we have tried other vendors in the recent past, but have not seen the same quality in the provided commodity.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The costs associated with the purchase of the K9s are fair based on the market value of this commodity. Through past purchase experiences, the Maine State police have seen that vendors with lesser quality K9s average in the same price range. In other words, there is an established price range for this commodity across the industry.

4. Describe the plan for future competition for the goods or services.

The purchase is not vendor specific but, instead, contingent on the dogs that the vendor has for sale. We are not locked into any one vendor, but all vendors must agree to the following requirements:

1. Must have all immunization and vaccination records on file for the K9 that meet the residing's state laws.
2. Must be located within the New England (NE) states or willing to bring the K9 to Maine for viewing at their cost.
3. Must have a return policy allowing the K9 to be returned to the vendor where purchased for a replacement K9 within negotiated trial period. The replacement K9 must then meet all requirements outlined by the buyer in order to become a "qualified replacement." (Vendors outside of the NE states will pay all expenses incurred to have the K9 returned if necessary.)
4. Must be able to demonstrate the K9's attributes upon viewing if requested.

The Maine State Police reserves the right to refrain from purchasing any K9 for any reason he/she feels the K9 would not be a reasonable candidate for the Maine State Police K9 Unit.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V.

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):	<i>Kendra Coates</i>		
Typed Name:	Kendra Coates	Date:	12/23/2021
Signature of DAFS Procurement Official:	<small>DocuSigned by:</small> <i>William J.E. Allen</i>		
Typed Name:	<small>2D5B6E39F57E44A...</small> william J.E. Allen	Date:	12/28/2021

NOI 1220211038 12/28/2021 - 01/03/2022






Procurement Justification Form 3 K9's Black Rock Canines

Final Audit Report

2021-12-23

Created:	2021-12-23
By:	Sara Thompson (sara.j.thompson@maine.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAxYD27bfWuUTuYs95EE3_KG4tKc3wZYfe

"Procurement Justification Form 3 K9's Black Rock Canines" History

-  Document created by Sara Thompson (sara.j.thompson@maine.gov)
2021-12-23 - 8:11:07 PM GMT
-  Document emailed to Kendra Coates (kendra.coates@maine.gov) for signature
2021-12-23 - 8:12:06 PM GMT
-  Email viewed by Kendra Coates (kendra.coates@maine.gov)
2021-12-23 - 8:16:50 PM GMT
-  Document e-signed by Kendra Coates (kendra.coates@maine.gov)
Signature Date: 2021-12-23 - 8:18:52 PM GMT - Time Source: server
-  Agreement completed.
2021-12-23 - 8:18:52 PM GMT