



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
DIVISION OF PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW

Department Office/Division/Program:		DAFS / MaineIT			
Department Contract Administrator or Grant Coordinator:		B. Oliver			
(If applicable) Department Reference #:		NA			
Amount: (Contract/Amendment/Grant)		\$ \$ 0.00 Master Agreement	Advantage CT / RQS #:	MA 18P 170103*079	
CONTRACT	Proposed Start Date:	Click or tap to enter a date.	Proposed End Date:	Click or tap to enter a date.	
AMENDMENT	Original Start Date:	1/7/2017	Effective Date:	12/31/2021	
	Previous End Date:	12/31/2021	New End Date:	3/31/2023	
GRANT	Project Start Date:	Click or tap to enter a date.	Grant Start Date:	Click or tap to enter a date.	
	Project End Date:	Click or tap to enter a date.	Grant End Date:	Click or tap to enter a date.	
Vendor/Provider/Grantee Name, City, State:		Power 4 U inc, Mount Prospect IL 60056			
Brief Description of Goods/Services/Grant:		Uninterruptible Power Supply (UPS) parts and maintenance			

PART II: JUSTIFICATION FOR VENDOR SELECTION

Check the box below for the justification(s) that applies to this request. (Check all that apply.)

<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input checked="" type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

Vendor Power 4 U provides parts and repair services for business critical UPS battery power systems supporting State data centers, emergency dispatch and emergency management units. 24x7 reliable power is essential to MainIT and emergency services for State agencies to access and exchange information accomplishing their mission.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

Vendor was sole bidder when RFQ performed in 2017. In early 2022 MainIT is transitioning from Liebert UPS to APC Galaxy UPS. Vendor supports both product lines. Support required during transition.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

No change in rates.

4. Describe the plan for future competition for the goods or services.

Issue RFQ winter 2022 after UPS transition during new equipment warranty period.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

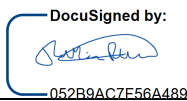
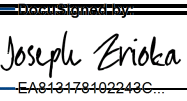
Does this request utilize ARPA/MJRP funds?

Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V.

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):			
Typed Name:	Frederick Brittain Click or tap here to enter text.	Date:	12/7/2021 Click or tap to enter a date.
Signature of DAFS Procurement Official:			
Typed Name:	Joseph Zrioka Click or tap here to enter text.	Date:	12/10/2021 Click or tap to enter a date.