



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
DIVISION OF PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW

Department Office/Division/Program:		DACF-Bureau of Agriculture, Food & Rural Resources			
Department Contract Administrator or Grant Coordinator:		Nancy McBrady			
(If applicable) Department Reference #:					
Amount: (Contract/Amendment/Grant)		13,000.00	Advantage CT / RQS #:	RQS 01A 20210629*1235 <small>BPO 20210727*43</small>	
CONTRACT	Proposed Start Date:		Proposed End Date:		
AMENDMENT	Original Start Date:	07/06/2021	Effective Date:	11/30/2021	
	Previous End Date:	06/30/2022	New End Date:	06/30/22	
GRANT	Project Start Date:		Grant Start Date:		
	Project End Date:		Grant End Date:		
Vendor/Provider/Grantee Name, City, State:		Alpha Analytical Laboratory, Westborough, MA			
Brief Description of Goods/Services/Grant:		PFAS testing on Milk, Grass, Soil, Vegetative mediums & Animal tissue			

PART II: JUSTIFICATION FOR VENDOR SELECTION

Check the box below for the justification(s) that applies to this request. (Check all that apply.)

<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

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1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

PFAS was detected in the Milk of a particular dairy farm that exceeded the State Action Level for safe milk consumption. Through intensive source reduction efforts, PFAS Levels have been dropping in the farm's milk. To confirm that the PFAS level has dropped below the Action Level and will be sustained, weekly testing of the milk, is necessary. The State has also added testing for soil samples and corn silage and other vegetative sources to assist in monitoring source reductions efforts.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

The previous test for PFAS in the milk has been conducted by Alpha Analytical Laboratory. Using the same lab for testing will ensure continuity in the rest results, a rapid turn-around time and avoids shipping and handling costs

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The vendor is listed on CTB # 20181211*0037

4. Describe the plan for future competition for the goods or services.

Currently working with the vendor and two other vendors to create a CTB for PFAS testing on various mediums.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

- Yes – If Yes, please attach the approved Business Case(s).
- No – If No, proceed to Part V.

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting
Department's Commissioner
(or designee):

DocuSigned by:

Randy Charette

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Typed Name:

Randy Charette

Date:

12/3/2021

Signature of DAFS
Procurement Official:

DocuSigned by:

Justin Franjose

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Procurement Justification Form (PJF)

Typed Name:	Justin Franzese Click or tap here to enter text.	Date:	Click or tap to enter a date. 12/3/2021
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