



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES

DIVISION OF PROCUREMENT SERVICES

STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW

Department Office/Division/Program:		DHHS/COM		
Department Contract Administrator or Grant Coordinator:		Nancy Tan/Ryan Roberts		
(If applicable) Department Reference #:		COM-22-9991		
Amount: (Contract/Amendment/Grant)	\$ 44,000.00	Advantage CT / RQS #:	CT-10A-20211108000000001166	
CONTRACT	Proposed Start Date:	11/15/2021	Proposed End Date:	2/28/22
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		GME Group PPLC Washington, DC		
Brief Description of Goods/Services/Grant:		The purpose of this Agreement is to support the identification and exploration of models for developing residency training in rural areas of Maine		

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The Department has a need for consultation services to support development of Rural Graduate Medical Education (GME) programs. Contracted consultation support is being sought to assist with identifying a range of potential efforts that the state could take to catalyze efforts by rural hospitals and/or Federally Qualified Health Centers (FQHCs) to develop rural Graduate Medical Education (GME) (i.e. physician residency programs) as a strategy for recruiting and retaining physicians to practice in rural areas. This effort is part of Maine DHHS' efforts to build the capacity of Maine's health care workforce, and will build on previous work by DHHS efforts to build health care capacity in rural areas of the state, as well as efforts by Maine's medical schools and residency training programs, and Maine's HRSA-funded Area Health Education Center (AHEC), to attract and retain medical professionals to Maine-based residency programs and positions in rural areas of the state.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

The selected vendor, The GME Group, offers a unique combination of legal, accreditation, and operational expertise related to the development of GME programs that does not exist in another organization in Maine (there are no similar organizations in Maine), and is unique in the industry nationally. The Principals of this group have a depth of knowledge and experience related to the development of GME programs; strategies and experience of other states in catalyzing rural GME efforts; and legal expertise on Medicare payments for GME programs.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The Principals of the GME group bring a high level of education, experience, and expertise in the medical, legal, and financial fields. A similar national health care consulting group involved in GME issues, Dentons, charges rates at \$700+/hour. It is our expectation that rates for comparable work from lawyer and physician consultants with expertise in GME issues would be in a similar range.

4. Describe the plan for future competition for the goods or services.

This is a one-time procurement, the Department does not intend to competitively procure these services in the future.



PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

- Yes – If Yes, please attach the approved Business Case(s).
- No – If No, proceed to Part V

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):	DocuSigned by:  66738ED17E0C4B2...		
Typed Name:	Jim Lopatosky	Date:	Nov-15-2021
Signature of DAFS Procurement Official:	DocuSigned by:  41C2BA36FAF44CD...		
Typed Name:	Kathy Paquette	Date:	12/1/2021