

State of Maine Procurement Justification Form

PART I: OVERVIEW				
Department Office/Division/Program:	DHHS – Dorothea Dix Psychiatric Center			
Department Contract Administrator or Grant Coordinator:	Matt Galletta			
(If applicable) Department Reference #:	DDPC-20-125B			
Amount: (Contract/Amendment/Grant)	Original	\$510,520.00	Advantage CT / RQS #:	CT 10A 20190708*0094
	Amendment	<u>\$370,080.00</u>		
	Revised	\$880,600.00		
CONTRACT	Proposed Start Date:		Proposed End Date:	
AMENDMENT	Original Start Date:	08/19/2019	Effective Date:	01/01/2021
	Previous End Date:	12/31/2020	New End Date:	12/31/2021
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:	Alliance Recruiting Resources, Kingwood, Texas			
Brief Description of Goods/Services/Grant:	Locum Tenens Psychologist			

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process		G. Grant
X	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION
Please respond to ALL of the following:
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.
<p>The Joint Commission and CMS requires provision of psychology services when necessary to clarify patient diagnosis and provide consultation or direct treatment to resolve issues that resulted in hospitalization or are required for discharge.</p> <p>To maintain sufficient psychological services to its patients, DDPC needs to continue this existing contract.</p> <p>The following situation exists creating a need for a contracted psychologist:</p> <ol style="list-style-type: none"> The DHHS Human Resources staff does not recruit.

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PART III: SUPPLEMENTAL INFORMATION

2. All recruiting thus far has been through postings on the State website, the job website "Indeed", and advertising on the APA website. We have also reached out to colleagues throughout the state.
3. Verbal responses to any offers have noted that the State pay rate is not competitive with the private sector pay and that Bangor is less appealing than southern Maine as a place to live.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

This contract's vendor recruited and placed the current resource at DDPC. This amendment would continue the existing contract.

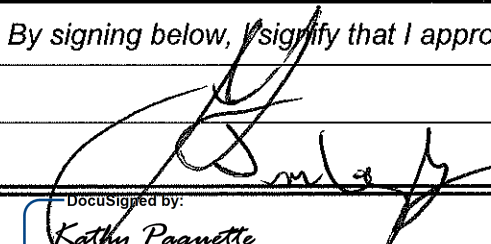

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The negotiated cost is comparable with that of similar locum tenens agencies. DDPC originally accepted multiple vendor solicitations for providing a locum Psychologist and contracted with this vendor, who provided a candidate that DDPC desired to retain.

4. Describe the plan for future competition for the goods or services.

As long as this resource is retained at DDPC, it is the intention to continue to amend the existing contract. Once a new resource is needed, the Locum Tenens Master Agreement will be in place and will be utilized at that time.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
Printed Name:		Date:	13-Nov-20
Signature of DAFS Procurement Official:	<small>DocuSigned by:</small> 		
Printed Name:	<small>41C2BA36FAF44CD...</small> Kathy Paquette	Date:	12/29/2020