

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		Dept of Education – Educ In The Unorg Territories		
Department Contract Administrator or Grant Coordinator:		Cathy Severance		
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)	\$27,632.90	Advantage CT / RQS #:	05C20201221*1914	
CONTRACT	Proposed Start Date:	12/10/20	Proposed End Date:	12/30/20
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Northeast Technologies 142 Moosehead Trail, Newport, ME 04953 207-907-9192 brian@netechme.com		
Brief Description of Goods/Services/Grant:		Installation & Configuration of Audio/Visual Systems in order to provide better remote learning services as needed due to Covid19 at the EUT operated schools of Connor, Edmunds & Kingman.		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
x	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project	X	L. Other Authorization - COVID-19

PART III: SUPPLEMENTAL INFORMATION
Please respond to ALL of the following:
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

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PART III: SUPPLEMENTAL INFORMATION

The EUT operated schools of Connor, Edmunds and Kingman are in need of adding Audio/Video Systems in order to provide more technologically advanced remote learning opportunities to its students due to Covid19.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

A request for quotes was not asked for as the current vendor is the most qualified vendor, due to having been the technology infrastructure installer for all 3 schools. The vendor also provides the maintenance of the existing technology services of all 3 schools. This is a sole source request and CRF2 funds will be used. OIT has waived their input/approval process for this vendor as the schools OIT services are stand alone and not State of Maine connected.


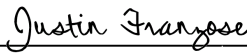
3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Funding is to be allocated from Round 2 Federal Cares Relief Funding for Covid19 as identified in the EUT approved application. Rates charged by the vendor are the typical discounted rates that are always charged by this vendor for the schools.

4. Describe the plan for future competition for the goods or services.

The EUT maintains regular communication with neighboring school districts facing the same challenges due to being located in remote rural areas of Maine.
The EUT seeks existing State Master Agreements on file for all services whenever possible.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
Printed Name:	Daniel Chuhta	Date:	12/22/2020
Signature of DAFS Procurement Official:	DocuSigned by: 		
Printed Name:	AEED9C7B3A8044E... Justin Franzose	Date:	12/23/2020