

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:	Education/Office of Innovation		
Department Contract Administrator or Grant Coordinator:	Beth Lambert		
(If applicable) Department Reference #:	N/A		
Amount: (Contract/Amendment/Grant)	\$ 35,400.00	Advantage CT / RQS #:	2020*2565
CONTRACT	Proposed Start Date:		Proposed End Date:
AMENDMENT	Original Start Date:	7/1/2020	Effective Date:
	Previous End Date:	6/30/2021	New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:	Education Networks of America (ENA)		
Brief Description of Goods/Services/Grant:	Wireless Network Maintenance and Support		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process		G. Grant
X	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION
Please respond to ALL of the following:
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.
For the last 19 years Maine DOE, through the Maine Learning Technology Initiative program, has financially supported Wi-Fi network installation, support, and maintenance in schools across Maine. This contract amendment continues this support, for one year 7/1/2021 to 6/30/2022, for the managed internal broadband service (MIBS) for 14 non-apple schools that remain under the service contract. This year of support is necessary to provide time for Maine DOE staff to implement an action plan to help schools to transition to local control of their Wi-Fi networks (MIBS).

State of Maine Procurement Justification Form

PART III: SUPPLEMENTAL INFORMATION

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

Education Networks of America (ENA) is the current provider for the Wi-Fi networks (managed internal broadband service (MIBS)) in the 14 non-apple network schools included in this contract. ENA has supported the Wi-Fi networks of these schools since 2013. Maine DOE owns the equipment and ENA supports the access points and switches in the 14 locations. The equipment is at the end of its life. This is the last year of Wi-Fi support that will be contracted by Maine DOE. If a different vendor is sought and chosen this would likely require the installation of new equipment at these 14 sites at a significant cost to the State and a disruption to the schools' MIBS.


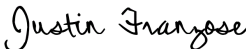
3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The Department reviewed the Universal Service Administrative Company's (USAC) open data set for E-rate filings for managed internal broadband service (MIBS). The USAC data is publicly available and results from a competitive process for funding from the Universal Service Fund. The USAC data set was filtered for Maine schools requesting USC funds, but that were not part of the State contract for Wi-Fi/MIBS. The result of the review was, for E-rate filings in 2020 in the State of Maine, 9 districts filed for MIBS outside of the State DOE contract. The contracts for the 9 districts covered 25 sites (buildings) at a total annual cost of \$118,416, for an average cost of \$4,736.64 per site. This contract with ENA covers 14 sites (buildings) at a total annual cost of \$35,400.00, for an average cost of \$2,528.57 per site. <https://opendata.usac.org/stories/s/E-rate-Tools/bneq-mh8b/>

4. Describe the plan for future competition for the goods or services.

This service will not be needed in the future. The responsibility for Wi-Fi service, support, and maintenance or managed internal broadband service (MIBS) will be assumed by the local school administrative units.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
Printed Name:	Daniel A. Chuhta, Deputy Commissioner	Date:	12/16/2020
Signature of DAFS Procurement Official:	DocuSigned by: 		
Printed Name:	AEED9C7B3A8044E... Justin Franzose	Date:	12/23/2020

Certificate Of Completion

Envelope Id: 188FD084B6C04F589F507D002DF3B925	Status: Completed
Subject: Please DocuSign This Document	
Source Envelope:	
Document Pages: 2	Signatures: 1
Certificate Pages: 1	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Disabled	Daniel A. Chuhta
Time Zone: (UTC-05:00) Eastern Time (US & Canada)	Daniel.Chuhta@maine.gov
	IP Address: 10.103.40.203


Record Tracking

Status: Original	Holder: Daniel A. Chuhta	Location: DocuSign
12/16/2020 3:30:29 PM	Daniel.Chuhta@maine.gov	
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: Carahsoft OBO Maine Department of Education	Location: DocuSign

Signer Events

Daniel A. Chuhta
 Daniel.Chuhta@maine.gov
 Deputy Commissioner
 Maine Department of Education
 Security Level: Email, Account Authentication (None)

Signature



Signature Adoption: Uploaded Signature Image
 Using IP Address: 72.231.250.95

Timestamp

Sent: 12/16/2020 3:30:30 PM
 Viewed: 12/16/2020 3:30:49 PM
 Signed: 12/16/2020 3:31:54 PM
 Freeform Signing

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Witness Events

Signature

Timestamp

Notary Events

Signature

Timestamp

Envelope Summary Events

Status

Timestamps

Envelope Sent	Hashed/Encrypted	12/16/2020 3:30:30 PM
Certified Delivered	Security Checked	12/16/2020 3:30:49 PM
Signing Complete	Security Checked	12/16/2020 3:31:54 PM
Completed	Security Checked	12/16/2020 3:31:54 PM

Payment Events

Status

Timestamps