

## State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:	Maine CDC/Disease Prevention/Adolescent Health and Injury Prevention		
Department Contract Administrator or Grant Coordinator:	Chris Moiles/Lisa Munster		
(If applicable) Department Reference #:	CD0-21-4428		
Amount: (Contract/Amendment/Grant)	\$ 73,600.00	Advantage CT / RQS #:	10A 20201005*1158
CONTRACT	Proposed Start Date:	10/1/2020	Proposed End Date: 9/30/2021
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:	Partnerships for Health Augusta, ME		
Brief Description of Goods/Services/Grant:	Provide evaluation support for Cooperative Agreements to Implement the Garrett Lee Smith Youth Suicide Prevention Grant		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
<b>X</b>	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION
Please respond to ALL of the following:
<b>1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.</b>
<p>The purpose of this agreement is evaluation services as required by the Garrett Lee Smith Youth Suicide Prevention grant. The funder of the Garrett Lee Smith Youth Suicide Prevention Grant (GLS) (SAMHSA) requires that all grantees conduct a performance and outcome evaluation for activities related to GLS. The Department must report data quarterly to SAMSHA related to suicide risk screening, referral, and treatment, as well as suicide prevention workforce development, technical assistance, and training. The Department requires services to collect required performance measure data from Department-funded suicide prevention services providers (SPSP), data analysis, reporting to the Department, and data quality technical assistance to the SPSPs. The Department is required to develop and oversee local outcome evaluation and submit evaluation plans related to key suicide prevention objectives to Federal funders.</p>

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### PART III: SUPPLEMENTAL INFORMATION

**2. Provide a brief justification for the selected vendor to supplement the response in Part II.**

The Provider has developed a proprietary suicide prevention performance measure data collection system consisting of a web-based reporting form and database. The Provider currently provides the Department with evaluation services under a federal adult suicide prevention grant, and has developed effective systems for collecting, analyzing, and reporting required performance measure data. The Provider has expertise in creating and executing evaluation plans for suicide prevention activities. For any additional data required for youth suicide prevention services, the system is easily configurable to allow for this capability. This Provider's unique experience and proprietary infrastructure provides the ability to immediately begin evaluation activities and performance measure data collection without delay, thus enabling the Department to quickly and accurately report required data elements to Federal grant funders to be meet the federal timelines.

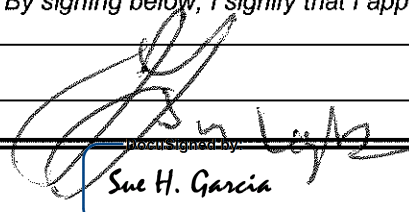
**3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.**

The Department considers the negotiated costs reasonable based on the experience levels and compared with costs related to the current contract between the Department and the Provider. The negotiated costs reflect expertise and experience of this Provider and are directly related to specific deliverables required under this agreement. These costs are fair based on comparable skills and level of effort for evaluation services. Further, the cost are appropriate for the level of activities proposed that also meet the requirements identified by federal funders and does not exceed the 15% of total grant funds requirement.

**4. Describe the plan for future competition for the goods or services.**

If the Department determines these services will continue past the Federal grant period of September 29, 2020, a RFP will be issued with a contract start date of 10/1/2022.

### PART IV: APPROVALS

<b>Signature of requesting Department's Commissioner (or designee):</b>	<i>By signing below, I signify that I approve of this procurement request.</i>		
<b>Printed Name:</b>			
	<b>Date:</b>	14-Dec-20	
<b>Signature of DAFS Procurement Official:</b>	<i>Sue H. Garcia</i>		
<b>Printed Name:</b>	<b>Date:</b>	12/23/2020	