

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW

Department Office/Division/Program:		MaineDOT Region 2 Fleet		
Department Contract Administrator or Grant Coordinator:		Michael Colson		
(If applicable) Department Reference #:		T21-242		
Amount: (Contract/Amendment/Grant)	\$ 5,371.72	Advantage CT / RQS #:	RQS 17D 20201207*0564	
CONTRACT	Proposed Start Date:	18 August 2020	Proposed End Date:	28 August 2020
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Beauregard Equipment Hermon ME		
Brief Description of Goods/Services/Grant:		rear bucket cylinder curling on its own Backhoe T21-142		

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents	X	J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

Backhoe T21-142 had the dipper cylinder curling on its own, making the backhoe part of the unit unusable due to it being a safety issue. Beauregard removed the cylinder and found the hydraulic filter was filled with metal and a bent rod. The piston had scored the inside of the barrel causing the cylinder to be unrepairable, had to get a new rod and hydraulic filter. The hydraulic fluid was also filtered to remove any remaining metal shards. Also, the unit would come out of gear sometimes. The vendor did extensive tests and transmission code research but could not duplicate the issue.

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PART III: SUPPLEMENTAL INFORMATION

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

Due to the workload of the MDOT Fleet heavy equipment shop, the decision was made to send this unit to the dealer so that it would be ready for the upcoming work season. This unit is used for ditching operations in the summer and loading salt in the winter. Beaugard Equipment has 2 locations and is the only Case construction equipment dealer in the State of Maine. They have in-stock parts and the proper tooling to perform this work efficiently, resulting in quicker turnaround of the backhoe.

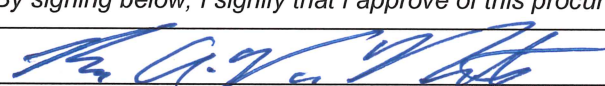
3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Beaugard Equipment is the closest Case construction equipment dealer, we have had work done there in the past and when compared with the other equipment brand dealer's their rates were the same or very close. They are able to efficiently and cost effectively do a repair of this significance. This repair would not have been something the department could have cost effectively done and completed in a timely manner.

4. Describe the plan for future competition for the goods or services.

If we could convince more Case equipment dealers to move into this state in multiple locations, it would foster better competition.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
Printed Name:	Bruce A. Van Note	Date:	11/11/2020
Signature of DAFS Procurement Official:	<small>DocuSigned by:</small> <i>Jaime C. Schorr</i>		
Printed Name:	<small>6D6437754DD0459...</small> Jaime C. Schorr	Date:	12/11/2020