

## State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		MDIFW/Bureau of Resource Management/Wildlife		
Department Contract Administrator or Grant Coordinator:		Bethany Atkins		
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)	\$14,400.00	Advantage CT / RQS #:	20201208000000001772	
CONTRACT	Proposed Start Date:	12/10/2020	Proposed End Date:	5/31/2021
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		CES, Inc. 63 Dublin St., Suite 2; PO Box 587 Machias, ME 04654		
Brief Description of Goods/Services/Grant:		Creation of a recorded boundary survey plan for one lot in Masardis; shapefiles for the lot; monumentation.		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
x	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION
Please respond to ALL of the following:
<b>1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.</b>

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### PART III: SUPPLEMENTAL INFORMATION

MDIFW will purchase a ~280-acre parcel of land (Lot 2 on the Masardis Tax Map 8), from Scott and Lisa Sherman. The parcel is located adjacent to the Pollard Flat Wildlife Management Area and the Aroostook River. Acquisition of the parcel will resolve issues of access to and across the Wildlife Management Area, and improve public access for hunting, fishing and trapping as well as other recreational activities. In addition, state ownership of the properties will permanently protect important wildlife habitats and wetlands.

**2. Provide a brief justification for the selected vendor to supplement the response in Part II.**

The land identified under this contract has been evaluated by the Department for its uniqueness and ability to meet public access and wildlife management priorities. It is owned by a single private landowner.

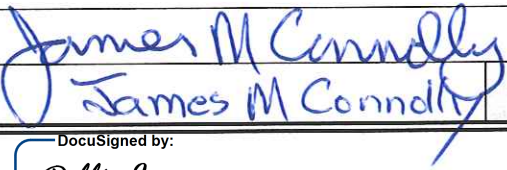

**3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.**

Requests for quotes and a timeframe for completing the survey work were issued to three surveying companies. One responded that he would not be available until late summer, 2021 (way beyond the acceptable timeframe). One responded that his cost would be over \$20,000. The third quote, from CES, Inc., was significantly lower and they said they would be able to complete the work within three weeks of contract approval.

**4. Describe the plan for future competition for the goods or services.**

NA. This contract is specific to acquisition of a specific piece of property located to address a specific issue.

### PART IV: APPROVALS

<b>Signature of requesting Department's Commissioner (or designee):</b>	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
<b>Printed Name:</b>	James M Connolly	<b>Date:</b>	12/8/2020
<b>Signature of DAFS Procurement Official:</b>	<small>DocuSigned by:</small> 		
<b>Printed Name:</b>	<small>1DFA565D481F42E...</small> Debbie Jacques	<b>Date:</b>	12/11/2020