

## State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

### PART I: OVERVIEW

Department Office/Division/Program:		MDIFW/Bureau of Resource Management/Wildlife			
Department Contract Administrator or Grant Coordinator:		Bethany Atkins			
(If applicable) Department Reference #:					
Amount: (Contract/Amendment/Grant)		\$14,900.00	Advantage CT / RQS #:		20201207000000001718
CONTRACT	Proposed Start Date:	12/10/2020	Proposed End Date:	3/31/2021	
AMENDMENT	Original Start Date:		Effective Date:		
	Previous End Date:		New End Date:		
GRANT	Project Start Date:		Grant Start Date:		
	Project End Date:		Grant End Date:		
Vendor/Provider/Grantee Name, City, State:		Boynton and Pickett, LLC 922 East River Road Skowhegan, ME 04976			
Brief Description of Goods/Services/Grant:		Creation of a boundary survey plan for three lots in Burnham and Pittsfield; shapefiles for the lots; monumentation.			

### PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
x	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

### PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

- 1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.**

# State of Maine Procurement Justification Form

## PART III: SUPPLEMENTAL INFORMATION

MDIFW will purchase three parcels of land (Lot 16 on the Burnham Tax Map 13, Lot 11 on Tax Map 12, and Lot 4 on Pittsfield's Tax Map 8), from the Bessey Development Company. The parcels are located either adjacent or near to the Plymouth Bog Wildlife Management Area and the Sebasticook River. Acquisition of the parcels will resolve issues of access to and across the Wildlife Management Area, and improve public access for hunting, fishing and trapping as well as other recreational activities. In addition, state ownership of the properties will permanently protect important wildlife habitats associated with Plymouth Bog.

**2. Provide a brief justification for the selected vendor to supplement the response in Part II.**

The land identified under this contract has been evaluated by the Department for its uniqueness and ability to meet public access and wildlife management priorities. It is owned by a single private landowner.

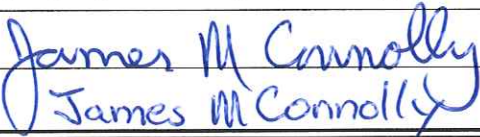

**3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.**

Requests for quotes and a timeframe for completing the survey work were issued to four surveying companies. Two responded that they had no available time this year to complete the work. One responded that his cost would be over \$23,000. The fourth quote, Boynton and Pickett's, was significantly lower and they said they would be able to complete the work within three weeks of contract approval.

**4. Describe the plan for future competition for the goods or services.**

NA. This contract is specific to acquisition of a specific piece of property located to address a specific issue.

## PART IV: APPROVALS

<b>Signature of requesting Department's Commissioner (or designee):</b>	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
<b>Printed Name:</b>	James M Connolly	<b>Date:</b>	12/7/2020
<b>Signature of DAFS Procurement Official:</b>	<small>DocuSigned by:</small> 		
<b>Printed Name:</b>	<small>1DFA565D481F42E...</small> Debbie Jacques	<b>Date:</b>	12/11/2020