

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		AOC		
Department Contract Administrator or Grant Coordinator:		Gwen DeCicco		
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)	\$ 50,733.55	Advantage CT / RQS #:	RQS 20201202*556	
CONTRACT	Proposed Start Date:	12/18/20	Proposed End Date:	12/18/21
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Onix Networking Corp., 18519 Detroit Ave., Lakewood OH 44107		
Brief Description of Goods/Services/Grant:		G Suite Basic services		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION
Please respond to ALL of the following:
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.
This provides cloud apps and email for the MJB. It is critical to court operations.

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PART III: SUPPLEMENTAL INFORMATION

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

Onix knows our systems well and are well suited to providing support for the MJB. They also provide excellent value.

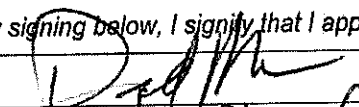
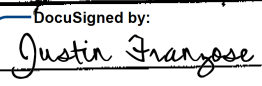
3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The pricing is excellent to other vendors for similar products.

4. Describe the plan for future competition for the goods or services.

The MJB will consider other vendors once they mature to the feature set that Google/Onix provides.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
Printed Name:	David Plourde	Date:	11/30/20
Signature of DAFS Procurement Official:	<small>DocuSigned by:</small> 		
Printed Name:	<small>AEED9C7B3A8044E</small> Justin Franzose	Date:	12/3/2020