

State of Maine Waiver of Competitive Bidding Request Form

Form Instructions: Please provide the requested information in the white boxes below. This form is to precede all contract requests that are not the direct result of a competitive bid process.

Requesting Department's Contract Administrator:	Chris Moiles / Kristen King	Office/Division/Program of Contract Administrator:	Rural Health and Primary Care Program / Nicole Breton / Belinda Golden
Est. Contract Amount:	See Attached Listing	Contract or RQS Number:	See Attached Listing
Proposed Start Date:	9/1/2019	Proposed End Date:	8/31/2020
Vendor/Provider Name, City, State:	See Attached Listing		
Short Description of Good or Service:	State Loan Repayment Program		
Please note, for transparency purposes, Waivers of Competitive Bidding will be publicly posted. Public postings are placed on the Division of Procurement Services website for a period of seven consecutive calendar days.	<p>To be completed by the Division of Procurement Services</p> <p>Posting dates on Division of Procurement Services website: From: <u>12/27/2019</u> To: <u>1/2/2020</u></p>		
Notice of Intent to Waive Competitive Bidding Number:	NOI# 1220192129		
1. Statutory Justification			
State of Maine statute (5 M.R.S. §1825-B(2)) allows waivers of competitive bidding only for the specific reasons listed below. Please mark the appropriate box (X) next to the justification which applies to this specific request.			
	A. The procurement of goods or services by the State for county commissioners pursuant to Title 30-A, section 124, involves the expenditure of \$2,500 or less, and the interests of the State would best be served;		
	B. The Director of the Bureau of General Services is authorized by the Governor, or the Governor's designee, to make purchases without competitive bidding because, in the opinion of the Governor or the Governor's designee, an emergency exists that requires the immediate procurement of goods or services;		
	<p><i>If citing the above justification for this Waiver of Competitive Bidding request, please have the requesting Department's Commissioner or Chief Executive (as the Governor's "designee") sign and date on the right.</i></p> <p>Signature:</p>		
	Printed Name:	Date:	
	C. After reasonable investigation by the Director of the Bureau of General Services, it appears that any required unit or item of supply, or brand of that unit or item, is procurable by the State from only one source;		
	D. It appears to be in the best interest of the State to negotiate for the procurement of petroleum products;		

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	<p>E. The purchase is part of a cooperative project between the State and the University of Maine System, the Maine Community College System, the Maine Maritime Academy, or a private, nonprofit, regionally accredited institution of higher education with a main campus in this State involving:</p> <p>(1) An activity assisting a state agency and enhancing the ability of the university system, community college system, Maine Maritime Academy, or a private, nonprofit, regionally accredited institution of higher education with a main campus in this State to fulfill its mission of teaching, research, and public service;</p> <p>(2) A sharing of project responsibilities and, when appropriate, costs;</p>	
	<p><i>If citing the above justification for this sole source request, please note that the specific approval of the Governor's Office is required, in accordance with Executive Order 26 FY 11/12, "An Order to Enhance Competitive Bidding". The approval must be documented on DAFS/BGS/Division of Procurement Services "GOVCOOP" form, found here:</i></p> <p>http://www.maine.gov/purchases/info/forms/govcoop.doc.</p>	
	<p>F. The procurement of goods or services involves expenditures of \$10,000 or less, in which case the Director of the Bureau of General Services may accept oral proposals or bids;</p>	
	<p>G. The procurement of goods or services involves expenditures of \$10,000 or less, and procurement from a single source is the most economical, effective and appropriate means of fulfilling a demonstrated need.</p>	
X	<p>If a different authorization specifically allows for this non-competitive procurement, please provide that reference here:</p>	Any Willing and Qualified

Please note that the following four points below (#2 through 5) all require a response.

2. Description of Specific Need

Please identify, and fully describe, the specific problem, requirement, or need the resulting non-competitive contract would address and which makes the goods or services necessary. Explain how the requesting Department determined that the goods or services are critical and/or essential to agency responsibilities or operations.

The State Loan Repayment Program (SLRP) is a Health Resources & Services Administration (HRSA), National Health Service Corps, federally-funded grant program to states and territories that provides cost-sharing grants to assist them in operating their own state educational loan repayment programs for primary care providers working in Health Professional Shortage Areas (HPSAs) within their state. The purpose of the program is to improve access to health care in communities with a shortage of health professionals.

Maine currently has 77 HPSAs (Source: HRSA Data Warehouse) as defined by federal regulation. Determination of a HPSA designation is based on a population to provider ratio threshold. For primary medicine the population to provider ratio must be at least 3,500 to 1 (3000 to 1 if there are unusually high needs in a community).

3. Availability of other Public Resources

Please explain how the requesting Department concluded that sufficient staffing, resources, or expertise is not available within the State of Maine's government, or other governmental entities (local, other state, or federal agencies) external to the requesting Department, which would be able to address the identified need more efficiently and effectively than the identified vendor.

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Sufficient staffing, resources, or expertise is not available within the State of Maine's government.

4. Cost

Since a waiver of competitive bidding is being requested for this procurement, please explain how the requesting Department concluded the negotiated costs, fees, or rates are **fair and reasonable**.

Each SLRP grantee determines the annual award amount it will provide; however, program participants cannot receive more than the total amount of their outstanding educational debt or more than \$50,000 per year for full-time service (\$25,000 for half-time service), the maximum award amount per provider as outlined per federal guidelines.

Depending on the state program, the award may be renewed in exchange for additional years of service as determined by the state and the availability of funding. All contract amounts comply with federal guidelines for the State Loan Repayment Program.

5. Future Competition

Please describe potential opportunities which may be available to foster competition for these goods or services in the future.

The Department will accept any will and qualified vendors. Qualifications are defined by Maine Center for Disease Control and Prevention.

Please note that only one of the two points below (“Uniqueness” or “Timeframe”) requires a response. Requesting Departments are not required to respond to both points.

6. Uniqueness

Please explain if the goods or services required are unique to a specific vendor. Describe the unique qualifications, abilities, and/or expertise of the vendor and how those particular unique factors address the specific need identified above. If the vendor has unique equipment, facilities, or proprietary data, also explain the necessity of these particular unique assets.

The contracts are with qualified practitioners who are employed by the facilities that have committed to providing the “State matching funds”. The qualifications of the practitioners are defined by the federal grant and department rules for implementing the State Loan Repayment Program.

Entities eligible to apply for the State Loan Repayment Program (SLRP) cost-sharing grant program include the 50 states, the District of Columbia, the Commonwealth or Puerto Rico, the U.S. Virgin Islands, Guam, American Samoa, Palau, the Marshall Islands and the Commonwealth of the Northern Mariana Islands.

To be eligible for SLRP an entity must also:

- Obtain matching funds from the state and/or territory to fund the program. The state/territory must agree to make available (directly or through donations from public or private entities) non-Federal contributions in cash toward SLRP award contracts in an amount not less than \$1 for each \$1 of Federal funds provided in the grant.
- Ensure the SLRP will be administered by a state agency. States must demonstrate that the program operated with the grant funds will be administered directly by a state agency.
- Agree to use federal funds received through the SLRP to make loan repayment awards only.

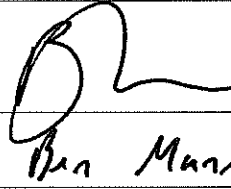
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7. Timeframe (Complete only if B. is the Statutory Justification marked on Page 1)
Please explain if time is of the essence and an emergency exists which requires the immediate procurement of goods or services. Describe the nature of this emergency, provide the date by which the goods or services must be delivered, and explain how that date was determined and its significance (i.e. impact if delayed beyond this date). Also, provide information as to how it was determined this vendor is the best option to address this time-sensitive procurement.

N/A

Signature of requesting Department's Commissioner or Chief Executive (or designee within the Commissioner's Office):

By signing below, I signify that my Department requests, and I approve of, this Waiver of Competitive Bidding.



Printed Name:

Ben Mann

Date:

12/2/12

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The following list identifies all providers/vendors associated with this State of Maine Waiver of Competitive Bidding Request Form along with their specific contract information.

DHHS Office: Rural Health and Primary Care Program

Service: State Loan Repayment Program

Start Date: 9/1/2019

Vendor/Provider Name, City & State	Contract (CT) Number	DHHS Agreement #	Total Contract Amount
Kissonie Bair 14 Municipal Drive, Fort Kent, Maine 04743	10A 20191118*1573	CD0-20-2218	\$50,000
Danae Kershner 1072 Cape Jellison Road, Stockton Springs, Maine 04981	10A 20191118*1574	CD0-20-2209	\$50,000
Briana Jade Martell 324 State Hwy 150, Parkman, Maine 04443	10A 20191118*1575	CD0-20-2219	\$20,000
Jarryd Rossignol 265 Russell Road, Fort Fairfield, Maine 04742	10A 20191118*1577	CD0-20-2221	\$ 25,000
Kyrsten E. Sutton 850 W. Main Street, Dover Foxcroft, Maine 04426	10A 20191118*1578	CD0-20-2222	\$20,000
Caleb Swanberg 194 Hardison Road, Caribou, Maine 04736	10A 20191118*1579	CD0-20-2223	\$25,000
Sara Tomasz 2 Primrose Street. Winslow, Maine 04901	10A 20191118*1581	CD0-20-2210	\$50,000
Amy Myshrall West 119 Holmes Street, Winterport, Maine 04496	10A 20191118*1582	CD0-20-2220	\$50,000
Maegan Woodman 383 Wiswell Road, Brewer, Maine 04412	10A 20191118*1583	CD0-20-2216	\$50,000
Totals		9 Contracts	\$340,000