

## State of Maine Procurement Justification Form

This form must accompany ALL contract requests and sole source requisitions submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below.

### PART I: OVERVIEW

Department Office/Division/Program:		DAFS / Office of Information Technology	
Department Contract Administrator or Grant Coordinator:		P. Bouchard	
(If applicable) Department Reference #:			
Estimated Contract or Grant Amount:	\$13,374.80	Advantage CT / RQS #:	RQS 18B 20191217*0713
AMENDMENT	Original Start Date:		New Start Date:
	Original End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
ALL OTHER	Proposed Start Date:	1-1-2020	Proposed End Date: 2-29-2020
Vendor/Provider/Grantee Name, City, State:		Rolta Advizex Technologies 3 Burlington Woods Dr, Suite 206 Burlington, MA 01803	
Brief Description of Goods/Services/Grant:		EMC Isilon Hardware Maintenance	

### PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request.

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
<b>X</b>	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

### PART III: SUPPLEMENTAL QUESTIONS

Please respond to ALL of the following questions.

**1. Provide a more detailed description of the goods, services or grant to supplement the response in Part I.**

Maintenance agreement for critical OIT EMC Isilon disk/information storage systems. Vendor automatically alerted when failure occurs, vendor maintains on-site part inventory to facilitate immediate replacement, vendor supplies and replaces parts as they fail. Vendor resells EMC support.

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### PART III: SUPPLEMENTAL QUESTIONS

#### 2. Provide a brief justification for the selected vendor to supplement the response in Part II.

Existing vendor. Other systems configured to work with vendor and parts available.

#### 3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

This is a short-term agreement for \$13.4k being put in place while the EMC OEM service is bid. Prior year agreement was approximately \$12k for 2-months.

#### 4. Describe the plan for future competition for the goods or services.

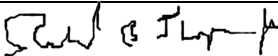
This is a one-time 60-day service agreement. The 60-day period will also allow transition time to a different vendor, if applicable.

### PART IV: APPROVALS

**Signature of requesting  
Department's Commissioner  
(or designee):**

*By signing below, I signify that I approve of this procurement request.*

DocuSigned by:



**Printed Name:**

F10B257DB19B4AC...  
Richard B. Thompson

**Date:**

12/19/2019

**Signature of DAFS  
Procurement Official:**

DocuSigned by:



**Printed Name:**

4D0CDAEC241B439...  
Terry Demerchant

**Date:**

12/23/2019

DocuSigned by:



Frederick Brittain

12/19/2019

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