

State of Maine Procurement Justification Form

This form must accompany ALL contract requests and sole source requisitions submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below.

PART I: OVERVIEW			
Department Office/Division/Program:	DAFS / Office of Information Technology		
Department Contract Administrator or Grant Coordinator:	P. Bouchard		
(If applicable) Department Reference #:			
Estimated Contract or Grant Amount:	\$ 23,716.24	Advantage CT / RQS #:	RQS 18B-20191217-110
AMENDMENT	Original Start Date:		New Start Date:
	Original End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
ALL OTHER	Proposed Start Date:	1-1-2020	Proposed End Date: 2-29-2020
Vendor/Provider/Grantee Name, City, State:	Rolta Advizex Technologies 3 Burlington Woods Dr, Suite 206 Burlington, MA 01803		
Brief Description of Goods/Services/Grant:	EMC Hardware Maintenance		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request.			
	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL QUESTIONS
Please respond to ALL of the following questions.
1. Provide a more detailed description of the goods, services or grant to supplement the response in Part I.
Maintenance agreement for critical OIT disk/information storage systems. Vendor automatically alerted when failure occurs, vendor maintains on-site part inventory to facilitate immediate replacement, vendor supplies and replaces parts as they fail.

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PART III: SUPPLEMENTAL QUESTIONS

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

Existing vendor. Systems configured to work with vendor and parts available.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Existing service is \$48k for 2-months. This 3rd party temporary service is \$23.7k.

4. Describe the plan for future competition for the goods or services.

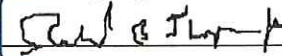
This is a one-time 60-day service agreement. A request for quote was executed. Results of the RFQ were inconsistent indicating that the service specifications should be clarified and it must be rebid. The 60-day period will also allow transition time to a different vendor, if applicable.

PART IV: APPROVALS

**Signature of requesting
Department's Commissioner
(or designee):**

By signing below, I signify that I approve of this procurement request.

DocuSigned by:



Printed Name:

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Date: 12/16/2019

**Signature of DAFS
Procurement Official:**

Richard B. Thompson

Printed Name:

Date:

DocuSigned by:



Frederick Brittain

12/16/2019

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