

**State of Maine  
Waiver of Competitive Bidding Request Form**

<b>DHHS/DCM Contract Administrator:</b>	Shawn Belanger	<b>Office/Division/Program of Contract Administrator:</b>	Office for Family Independence
<b>Est. Contract Amount:</b>	\$802,250.00	<b>Contract or RQS Number:</b>	CT 10A 20161122*1677
		<b>DHHS Agreement Number:</b>	OIT-17-150D
<b>Proposed Start Date:</b>	11/18/19	<b>Proposed End Date:</b>	01/31/2022
<b>Vendor/Provider Name, City, State:</b>	KPMG LLP New York, NY		
<b>Short Description of Good or Service:</b>	Services and consultation for the specification and implementation of a business rules engine to replace the existing rules in the current DHHS-OFI Automated Client Eligibility System (ACES)		
<b>Please note, for transparency purposes, Waivers of Competitive Bidding will be publicly posted. Public postings are placed on the Division of Procurement Services website for a period of seven consecutive calendar days.</b>		<b>To be completed by the Division of Procurement Services</b> Posting dates on Division of <b>Procurement Services</b> website: From: <u>12/23/2019</u> To: <u>12/30/2019</u>	
<b>Notice of Intent to Waive Competitive Bidding Number:</b>	NOI# 1220192093		
<b>1. Statutory Justification</b> State of Maine statute (5 M.R.S. §1825-B(2)) allows waivers of competitive bidding only for the specific reasons listed below. Please mark the appropriate box (X) next to the justification which applies to this specific request.			
A.	The procurement of goods or services by the State for county commissioners pursuant to Title 30-A, section 124, involves the expenditure of \$2,500 or less, and the interests of the State would best be served;		
B.	The Director of the Bureau of General Services is authorized by the Governor, or the Governor's designee, to make purchases without competitive bidding because, in the opinion of the Governor or the Governor's designee, an emergency exists that requires the immediate procurement of goods or services;		
C.	After reasonable investigation by the Director of the Bureau of General Services, it appears that any required unit or item of supply, or brand of that unit or item, is procurable by the State from only one source;		
<b>X</b>			

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	D. It appears to be in the best interest of the State to negotiate for the procurement of petroleum products;
	E. The purchase is part of a cooperative project between the State and the University of Maine System, the Maine Community College System, the Maine Maritime Academy, or a private, nonprofit, regionally accredited institution of higher education with a main campus in this State involving: <ul style="list-style-type: none"> <li>(1) An activity assisting a state agency and enhancing the ability of the university system, community college system, Maine Maritime Academy, or a private, nonprofit, regionally accredited institution of higher education with a main campus in this State to fulfill its mission of teaching, research, and public service;</li> <li>(2) A sharing of project responsibilities and, when appropriate, costs;</li> </ul> <p><i>If citing the above justification for this sole source request, please note that the specific approval of the Governor's Office is required, in accordance with Executive Order 26 FY 11/12, "An Order to Enhance Competitive Bidding". The approval must be documented on DAFS/BGS/Division of Procurement Services "GOVCOOP" form, found here:</i></p> <p><a href="http://www.maine.gov/purchases/info/forms/govcoop.doc">http://www.maine.gov/purchases/info/forms/govcoop.doc</a>.</p>
	F. The procurement of goods or services involves expenditures of \$10,000 or less, in which case the Director of the Bureau of General Services may accept oral proposals or bids;
	G. The procurement of goods or services involves expenditures of \$10,000 or less, and procurement from a single source is the most economical, effective and appropriate means of fulfilling a demonstrated need.
	If a different authorization specifically allows for this non-competitive procurement, please provide that reference here:

**Please note that the following four points below (#2 through 5) all require a response.**

### **2. Description of Specific Need**

Please identify, and fully describe, the specific problem, requirement, or need the resulting non-competitive contract would address and which makes the goods or services necessary. Explain how the requesting Department determined that the goods or services are critical and/or essential to agency responsibilities or operations.

Since the implementation of the new Business Rules Engine (BRE), TANF in particular, has had legislation requiring significant modifications to the rules engine, specifically LD 1772 and LD 1774 (TANF portion). To operationalize these requirements for correct benefit determination of the clients impacted by these Legislative Decisions, we need to both accurately and in an expedited fashion complete the design and implementation phases for the necessary systemic modifications.

### **3. Availability of other Public Resources**

Please explain how the requesting Department concluded that sufficient staffing, resources, or expertise is not available within the State of Maine's government, or other governmental entities (local, other state, or federal agencies) external to the requesting Department, which would be able to address the identified need more efficiently and effectively than the identified vendor.

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Sufficient staffing, resources, or expertise is not available within the State of Maine's government.

**4. Cost**

Since a waiver of competitive bidding is being requested for this procurement, please explain how the requesting Department concluded the negotiated costs, fees, or rates are **fair and reasonable**.

The cost for the additional services to include the LD 1772 and LD 1774 (TANF portion) requirements process is fair and reasonable when compared to the initial cost for the original project design.

**5. Future Competition**

Please describe potential opportunities which may be available to foster competition for these goods or services in the future.

The contract is a result of RFP 201604088 and is in the initial period of performance. These services are due to go out to RFP for a new contract start date of February 1, 2026..

**Please note that only one of the two points below ("Uniqueness" or "Timeframe") requires a response. Requesting Departments are not required to respond to both points.**

**6. Uniqueness**

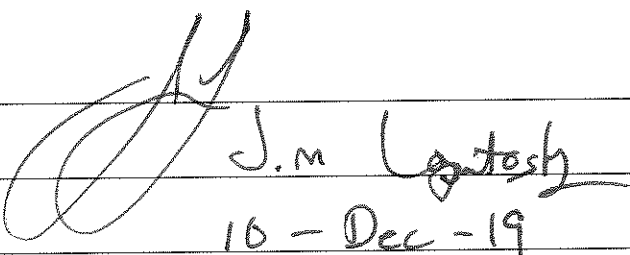
Please explain if the goods or services required are unique to a specific vendor. Describe the unique qualifications, abilities, and/or expertise of the vendor and how those particular unique factors address the specific need identified above. If the vendor has unique equipment, facilities, or proprietary data, also explain the necessity of these particular unique assets.

The service required is unique to the Provider, as they are the selected vendor for the initial project. These services are to modify the existing rule base implemented by the Provider, in an expedited fashion.

**7. Timeframe (Complete only if B. is the Statutory Justification marked on Page 1)**

Please explain if time is of the essence and an emergency exists which requires the immediate procurement of goods or services. Describe the nature of this emergency, provide the date by which the goods or services must be delivered, and explain how that date was determined and its significance (i.e. impact if delayed beyond this date). Also, provide information as to how it was determined this vendor is the best option to address this time-sensitive procurement.

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N/A	
<b>Signature of requesting Department's Commissioner or Chief Executive (or designee within the Commissioner's Office):</b>	<i>By signing below, I signify that my Department requests, and I approve of, this Waiver of Competitive Bidding.</i>
	
	J.M. Lantosh 10 - Dec - 19
<b>Printed Name:</b>	
<b>Date:</b>	