

State of Maine Waiver of Competitive Bidding Request Form

DHHS/DCM Contract Administrator:	Lisa Munster/Nancy Tan	Office/Division/Program of Contract Administrator:	DHHS/SAMHS/Victor Dumais/Stephanie Kadnar
Est. Contract Amount:	\$30,000.00	Contract or RQS Number:	10A 20181012*1336
		Purchasing Maine ID:	
		DHHS Agreement Number:	OSA-19-3135
Proposed Start Date:	11/1/2019	Proposed End Date:	10/31/2020
Vendor/Provider Name, City, State	Day One 525 Main Street, South Portland, ME 04106		
Short Description of Good or Service:	SYT-I Training Outpatient Services		
Please note, for transparency purposes, Waivers of Competitive Bidding will be publicly posted. Public postings are placed on the Division of Procurement Services website for a period of seven consecutive calendar days.		To be completed by the Division of Procurement Services Posting dates on Division of <i>Procurement Services</i> website: From: <u>12/4/2019</u> To: <u>12/10/2019</u>	
Notice of Intent to Waive Competitive Bidding Number:		NOI# 1220191956	
1. Statutory Justification			
State of Maine statute (5 M.R.S. §1825-B(2)) allows waivers of competitive bidding only for the specific reasons listed below. Please mark the appropriate box (X) next to the justification which applies to this specific request.			
A.	The procurement of goods or services by the State for county commissioners pursuant to Title 30-A, section 124, involves the expenditure of \$2,500 or less, and the interests of the State would best be served;		
B.	The Director of the Bureau of General Services is authorized by the Governor, or the Governor's designee, to make purchases without competitive bidding because, in the opinion of the Governor or the Governor's designee, an emergency exists that requires the immediate procurement of goods or services;		
	<i>If citing the above justification for this Waiver of Competitive Bidding request, please have the requesting Department's Commissioner or Chief Executive (as the Governor's "designee") sign and date on the right.</i>	<i>By signing below, I signify as the Governor's designee there is an emergency that necessitates this non-competitive procurement.</i>	
		Signature:	
		Printed Name:	Date:
X	C. After reasonable investigation by the Director of the Bureau of General Services, it appears that any required unit or item of supply, or brand of that unit or item, is procurable by the State from only one source;		
	D. It appears to be in the best interest of the State to negotiate for the procurement of petroleum products;		
	E. The purchase is part of a cooperative project between the State and the University of Maine System, the Maine Community College System, the Maine Maritime Academy, or a private, nonprofit, regionally accredited institution of higher education with a main campus in this State involving: (1) An activity assisting a state agency and enhancing the ability of the university system, community college system, Maine Maritime Academy, or a private, nonprofit, regionally accredited institution of higher education with a main campus in this State to fulfill its mission of teaching, research, and public service; (2) A sharing of project responsibilities and, when appropriate, costs;		
	<i>If citing the above justification for this sole source request, please note that the specific approval of the Governor's Office is required, in accordance with Executive Order 26 FY 11/12, "An Order to Enhance Competitive Bidding". The approval must be documented on DAFS/BGS/Division of Procurement Services "GOVCOOP" form, found here: http://www.maine.gov/purchases/info/forms/govcoop.doc.</i>		
	F. The procurement of goods or services involves expenditures of \$10,000 or less, in which case the Director of the Bureau of General Services may accept oral proposals or bids;		
	G. The procurement of goods or services involves expenditures of \$10,000 or less, and procurement from a single source is the most economical, effective and appropriate means of fulfilling a demonstrated need.		
	If a different authorization specifically allows for this non-competitive procurement, please provide that reference here:		

State of Maine Waiver of Competitive Bidding Request Form

Please note that the following four points below (#2 through 5) all require a response.

2. Description of Specific Need

Please identify, and fully describe, the specific problem, requirement, or need the resulting non- competitive contract would address and which makes the goods or services necessary. Explain how the requesting Department determined that the goods or services are critical and/or essential to agency responsibilities or operations.

This agreement seeks to provide services to a vulnerable population to address extant substance use problems and mediate risk for development of further negative consequences of substance use among children and transition-aged youth (ages 12-21). This service seeks to equip providers with evidence-based training and treatment tools designed to address this specific age sample of the population in the midst of a drug epidemic that has been identified as one of the primary public health crises in Maine. Adolescents and transition-aged youth have been identified as a subset of the population at high risk of developing substance use disorders as well as having a high potential for change. The Adolescent Community Reinforcement Approach (ACRA) model is currently the only age-specific evidence-based practice funded by the Department for use with this population, and requires significant input on the part of the provider in the form of time, training, and associated expenses in order to implement with a high degree of fidelity to the model. This approach has been demonstrated through a federal grant over the past three years to yield positive consequences with this population when practiced by these providers in these geographic areas.

3. Availability of other Public Resources

Please explain how the requesting Department concluded that sufficient staffing, resources, or expertise is not available within the State of Maine's government, or other governmental entities (local, other state, or federal agencies) external to the requesting Department, which would be able to address the identified need more efficiently and effectively than the identified vendor.

The Department does not have the resources to provide these services.

4. Cost

Since a waiver of competitive bidding is being requested for this procurement, please explain how the requesting Department concluded the negotiated costs, fees, or rates are **fair and reasonable**.

The agreement funds staff time and expenses incurred in providing and receiving training to provide specialized service. Rates for staff time are within typical range within the substance use and mental health field at this time for individuals with corresponding credentials and experience.

State of Maine Waiver of Competitive Bidding Request Form

5. Future Competition
Please describe potential opportunities which may be available to foster competition for these goods or services in the future.

The Department does not intend to RFP these services at this time.

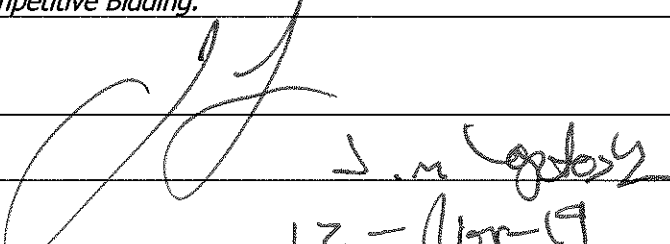
Please note that only one of the two points below ("Uniqueness" or "Timeframe") requires a response. Requesting Departments are not required to respond to both points.

6. Uniqueness
Please explain if the goods or services required are unique to a specific vendor. Describe the unique qualifications, abilities, and/or expertise of the vendor and how those particular unique factors address the specific need identified above. If the vendor has unique equipment, facilities, or proprietary data, also explain the necessity of these particular unique assets.

The ACRA model is a proprietary evidence-based model for delivery of clinical services to youth who experience substance use disorders owned and distributed by Chestnut Health. This model requires significant agency input in the form of staff time for specialized training, supervision, and education; it typically takes several months for a single clinician to become provisionally certified, fully certified, and a certified trainer, respectively. There are currently two agencies with fully certified and/or certified trainer staff active Statewide, Sequel Care of Maine and Day One, both of which are in the process of developing agreements to provide this service.

7. Timeframe (Complete only if B. is the Statutory Justification marked on Page 1)
Please explain if time is of the essence and an emergency exists which requires the immediate procurement of goods or services. Describe the nature of this emergency, provide the date by which the goods or services must be delivered, and explain how that date was determined and its significance (i.e. impact if delayed beyond this date). Also, provide information as to how it was determined this vendor is the best option to address this time-sensitive procurement.

N/A

Signature of requesting Department's Commissioner or Chief Executive (or designee within the Commissioner's Office):	<i>By signing below, I signify that my Department requests, and I approve of, this Waiver of Competitive Bidding.</i>
Printed Name:	
Date:	12 - Nov - 19