



## PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Office of State Procurement Services.

*INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.*

PART I: OVERVIEW				
Department Office/Division/Program:	DEP Bureau of Land Resources (BLR)			
Department Contract Administrator or Grant Coordinator:	Kerem Gungor			
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)	\$ 40,000	Advantage CT / RQS #:	06A 20241118*1259	
CONTRACT	Proposed Start Date:	11/20/2024	Proposed End Date:	11/20/2025
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:	Paradigm Environmental Fairfax, VA			
Brief Description of Goods/Services/Grant:	Development of performance curves for meadow and forested stormwater buffers			

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

### PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

DEP BLR has been engaging with the stakeholders to update Chapter 500 (Stormwater Management Rules) through consensus-based rulemaking. The new rules are expected to leverage the stormwater control measure performance curves developed by Paradigm Environmental for the MS4 programs directly administered by EPA New England Region. There is no performance curve available for the meadow and forested stormwater buffers frequently used in Maine for Chapter 500 compliance. Therefore, there is a need to develop and verify the performance curves for these specific stormwater control measures.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

The selected vendor (Paradigm Environmental) has demonstrated experience with the development of the stormwater control measure performance curves EPA New England Region (see <https://www.epa.gov/tmdl/opti-tool-epa-region-1s-stormwater-management-optimization-tool>). The selected vendor has the skills and experience to develop new performance curves for the meadow and forested stormwater buffers within the contract period and amount given in Part I.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

DEP BLR negotiated a fixed budget contract with the selected vendor and downscaled the original scope of work to keep the cost of the one-year contract reasonable. The selected vendor provides performance curve development services to EPA Region 1 for a similar cost.

4. Describe the plan for future competition for the goods or services.

The services to be rendered by the selected vendor are highly specialized and require stormwater modeling expertise. If more comprehensive performance curve work is needed in the future, DEP BLR plans on using RFP method to spur competition.

### PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.

No – If No, proceed to Part V.


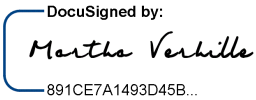
### PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE

Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS [Title 5, §18](#) and [§18-A](#), in harmony with MRS [Title 17, §3104](#).

The requesting department signatory understands and acknowledges Maine's Conflict of Interest statutes.

**PART VI: APPROVALS**

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):			
Typed Name:	Melanie Loyzim, Commissioner	Date:	Nov 22, 2024
Signature of DAFS Procurement Official:	 <small>891CE7A1493D45B...</small>		
Typed Name:	Martha verhille	Date:	11/25/2024