



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES  
**OFFICE OF STATE PROCUREMENT SERVICES**  
 STATE OF MAINE

## PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Office of State Procurement Services.

*INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.*

PART I: OVERVIEW				
Department Office/Division/Program:		Corrections/Mountain View Correctional Facility		
Department Contract Administrator or Grant Coordinator:		Leon Gerry		
(If applicable) Department Reference #:		N/A		
Amount: (Contract/Amendment/Grant)		\$55,221.00	Advantage CT / RQS #:	03A 20241114*0714
CONTRACT	Proposed Start Date:	11/14/2024	Proposed End Date:	12/13/2024
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		FASTCO FABRICATION INC Lincoln, ME		
Brief Description of Goods/Services/Grant:		Replacement of two water boiler liners		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input checked="" type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

**PART III: SUPPLEMENTAL INFORMATION**

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

Mountain View Correctional Facility maintains two high pressure hot water boilers to supply hot water across the correctional facility. The State of Maine Boiler and Pressure Vessel Safety Program conducted an inspection of the boilers in October 2024 and determined that the concrete liner requires replacement. The program requires the Department to complete the repairs by December 6<sup>th</sup> or risk losing the boiler’s inspection certificate.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

Fastco Corporation, with an office located in Lincoln, Maine, is the only qualified vendor within Mountain View’s service area to service this type of equipment. They are familiar with these boilers and with Mountain View’s boiler systems specifically through previous service contracts.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The rate provided by the vendor reflect market rate for this service.

4. Describe the plan for future competition for the goods or services.

The Department will pursue the competitive process in non-emergency circumstances.

**PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)**

Does this request utilize ARPA/MJRP funds?

Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.

No – If No, proceed to Part V.



**PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE**

Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS [Title 5, §18](#) and [§18-A](#), in harmony with MRS [Title 17, §3104](#).

The requesting department signatory understands and acknowledges Maine’s Conflict of Interest statutes.

**PART VI: APPROVALS**

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):	Signed by:  <small>8E48CAE00CCD407...</small>		
Typed Name:	Anthony Cantillo, Deputy Commissioner	Date:	11/18/2024
Signature of DAFS Procurement Official:	DocuSigned by:  <small>249502C7B71A49A...</small>		
Typed Name:	Thomas Paquette	Date:	11/20/2024