



## PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

*INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.*

| PART I: OVERVIEW  |  |                              |                    |                      |
|---|--|------------------------------|--------------------|----------------------|
| Department Office/Division/Program:                     | Marine Resources/Division of Ecology and the Environment/Maine Coastal Mapping Initiative      |                              |                    |                      |
| Department Contract Administrator or Grant Coordinator: | Amanda Webb /Jesse Minor   |                              |                    |                      |
| (If applicable) Department Reference #:                 | N/A  |                              |                    |                      |
| Amount:<br>(Contract/Amendment/Grant)                   | \$ 11,150.00   | Advantage <u>CT</u> / RQS #: | 13A                | 20231120000000001449 |
| <b>CONTRACT</b>   | Proposed Start Date:   | <b>12/5/2023</b>             | Proposed End Date: | <b>12/31/2023</b>    |
| <b>AMENDMENT</b>  | Original Start Date:   |                              | Effective Date:    |                      |
|   | Previous End Date:   |                              | New End Date:      |                      |
| <b>GRANT</b>  | Project Start Date:  |                              | Grant Start Date:  |                      |
|   | Project End Date:  |                              | Grant End Date:    |                      |
| Vendor/Provider/Grantee Name, City, State:              | Quality Positioning Services Inc (dba QPS), 1 New Hampshire Ave Suite 125, Portsmouth NH 03801 |                              |                    |                      |
| Brief Description of Goods/Services/Grant:              | Training on workflows for Qinsy, Qimera, Fledermaus, and standby tech support                  |                              |                    |                      |

| PART II: JUSTIFICATION FOR VENDOR SELECTION  |                                   |                          |                                  |
|--|-----------------------------------|--------------------------|----------------------------------|
| Check the box below for the justification(s) that applies to this request. (Check all that apply.) |                                   |                          |                                  |
| <input type="checkbox"/>   | A. Competitive Process            | <input type="checkbox"/> | G. Grant                         |
| <input type="checkbox"/>   | B. Amendment                      | <input type="checkbox"/> | H. State Statute/Agency Directed |
| <input checked="" type="checkbox"/>  | C. Single Source/Unique Vendor    | <input type="checkbox"/> | I. Federal Agency Directed       |
| <input type="checkbox"/>   | D. Proprietary/Copyright/Patents  | <input type="checkbox"/> | J. Willing and Qualified         |
| <input type="checkbox"/>   | E. Emergency                      | <input type="checkbox"/> | K. Client Choice                 |
| <input type="checkbox"/>   | F. University Cooperative Project | <input type="checkbox"/> | L. Other Authorization           |


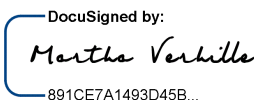
**PART III: SUPPLEMENTAL INFORMATION**

|   |
|---|
| 1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.  |
| MCMI is replacing its existing sonar systems with a new multibeam sonar system, and the new equipment requires integration into the back-end software that produces maps and QA/QC functions. Once the QPS systems are set up and integrated into the newly installed sonar and GPS systems, MCMI's hydrographer will need training on the new workflows for Qinsy data acquisition as well as the ancillary systems (Qimera and Fledermaus). Once trained in these new workflows and software systems, MCMI's lead hydrographer can train DMR staff on the workflows and can set up new MBES systems when those are purchased. |
| 2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.  |
| QPS is a sole-source vendor, and no other company can provide this service  |
| 3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.  |
| Based on prior experience with Qinsy integration and installation, the rates provided here are similar. The quoted system cost associated with this PJF is in line with or better than comparable systems from other market leaders.  |
| 4. Describe the plan for future competition for the goods or services.  |
| At end-of-life of the newly acquired MBES system (10-year lifespan predicted), a new competitive bid process can be opened once again for manufacturers to propose systems that meet the program's needs.   |

**PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)**

|  |
|--|
| Does this request utilize ARPA/MJRP funds?   |
| <input type="checkbox"/> Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).                        |
| <input type="checkbox"/> Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies. |
| <input checked="" type="checkbox"/> No – If No, proceed to Part V.   |

**PART V: APPROVALS**

|   |   |       |              |
|---|---|-------|--------------|
| The signatures below indicate approval of this procurement request. |   |       |              |
| Signature of requesting Department's Commissioner (or designee):    |  |       |              |
| Typed Name:   | Carl Wilson, Director of Marine Science   | Date: | Nov 20, 2023 |
| Signature of DAFS Procurement Official:                             |  |       |              |
| Typed Name:   | Martha Verhille   | Date: | 11/28/2023   |







# PJF- CT 13A 2023112-1449

Final Audit Report

2023-11-20

|                 |  |
|-----------------|--|
| Created:        | 2023-11-20                                   |
| By:             | Amanda Webb (amanda.webb@maine.gov)          |
| Status:         | Signed                                       |
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