



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
DIVISION OF PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		DACF/Bureau of Parks & Lands		
Department Contract Administrator or Grant Coordinator:		Rex Turner		
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)		\$ \$6,300	Advantage CT / RQS #:	20231109000000001365
CONTRACT	Proposed Start Date:	11/20/2023	Proposed End Date:	1/31/2024
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Forest Intel LLC		
Brief Description of Goods/Services/Grant:		Appraisal Services		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input checked="" type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

There is a need to obtain two separate appraisals for acquisitions of a) a conservation easement on lands on and around Saddleback Mountain in Washington TWP which abut an existing BPL public lot, and b) fee ownership of lands also in Washington TWP on or around Saddleback and Bald Mountains. The appraisals are required as part of negotiations to acquire these significant sites.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

There is a very limited pool of qualified appraisers who can assess the value of potentially conserved forest lands and who can perform appraisals that will meet the requirements of federal funding sources. Conversations within this community of appraisers led to the vendor as a qualified, experienced appraiser having the capacity to work in the desired timeframe.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Negotiated costs are within the expected range based on Bureau experience with similar appraisal projects.

4. Describe the plan for future competition for the goods or services.

The Bureau is constantly seeking out new appraisers as there is a short supply of appraisers with the skills and experience in conservation acquisitions. This includes working with non-profit conservation partners to understand the full range of appraisers available.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

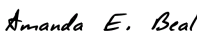

Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.

No – If No, proceed to Part V.

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):	DocuSigned by:  <small>20AF3A2882BB4AA...</small>		
Typed Name:	Amanda E. Beal, Commissioner	Date:	11/21/2023
Signature of DAFS Procurement Official:	DocuSigned by:  <small>891CE7A1493D45B...</small>		
Typed Name:	Martha verhille	Date:	11/21/2023