



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
DIVISION OF PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		Corrections/ Juvenile Justice Advisory Group		
Department Contract Administrator or Grant Coordinator:		Linda Barry Potter		
(If applicable) Department Reference #:		NA		
Amount: (Contract/Amendment/Grant)		\$ 57,000.00	Advantage CT / RQS #:	CT 03A 2023103*1247
CONTRACT	Proposed Start Date:	11/6/2023	Proposed End Date:	11/6/2024
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Strategies for Youth PO Box 390174 Cambridge MA 02139		
Brief Description of Goods/Services/Grant:		Strategies for Youth will provide 3 training in Maine of "Policing the Teen Brain". Each training will have 15 – 35 police officers participating.		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

Strategies for Youth is the create and proprietor of "Policing the Teen Brain", this program has been used and proven to reduce youth citations, improve youth and police communication and help to deescalate youth when the encounter police officers during their routine duties.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

This vendor has created, developed and presented this training for many years all over the US. They are the only experts recognized in this field. Manie has used the previously and has seen very good results from this program.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The negotiated costs are fair and reasonable as they will train no fewer than 45 officers all around Maine and have the capacity in this contract to train 105 if all seats are filled. The trainings will take place in Southern Maine (Wells), Central Maine (Augusta) and Northern Maine (Houlton or Presque Isle) and each training are 2 full days.

[Click or tap here to enter text.](#)

4. Describe the plan for future competition for the goods or services.

At this time there are no future plans to repeat these services.

[Click or tap here to enter text.](#)

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V.

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting
Department's Commissioner
(or designee):

DocuSigned by:

Christine Thibeault

Typed Name:

1EE8D729BD7F495...
Christine Thibeault

Date:

11/14/2023

Signature of DAFS
Procurement Official:

DocuSigned by:

William J.E. Allen

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Typed Name:	william J.E. Allen	Date:	11/15/2023
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