



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
DIVISION OF PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		Agriculture, Conservation and Forestry		
Department Contract Administrator or Grant Coordinator:		David Rodrigues		
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)		\$ 50,000	Advantage CT / RQS #:	CT 20220311*2065
CONTRACT	Proposed Start Date:	Click or tap to enter a date.	Proposed End Date:	Click or tap to enter a date.
AMENDMENT	Original Start Date:	3/25/2022	Effective Date:	11/15/2023
	Previous End Date:	5/31/2024	New End Date:	6/30/2025
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Maine Boundary Consultants 8 River Road, Route 112, P.O. Box 67 Buxton, Maine 04093-0067		
Brief Description of Goods/Services/Grant:		Additional work needs to be performed following the completed boundary survey of Androscoggin Riverlands State Park. The completed survey revealed numerous boundary line and deed description issues which now must be further researched and resolved.		

PART II: JUSTIFICATION FOR VENDOR SELECTION

Check the box below for the justification(s) that applies to this request. (Check all that apply.)

<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input checked="" type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The contract needs a time extension to perform follow-up work requested by the Department to address the numerous conflicts, problems and issues on the property uncovered as-a-result of the completion of the Boundary Survey Map and Report. The follow-up work consists of, but not limited to: work on boundary monumentation and witness posts, additional research work on issues found, mapping edits that may be required, meetings with State officials, landowners and Attorneys, correction of issues found during the original survey, blaze and paint lines that were not included in the original survey and provide additional maps, legal descriptions and reports as needed to resolve issues found.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

This Provider has a reputation of being proficient at deed research, especially researching the historic data from the 1700s as was required for researching this property line. This Provider specializes in this type of extensive deed and title research to determine the location of difficult boundary lines. This surveyor also has experience attending court and defending their findings.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The boundary line for the entire Park is approximately 11 miles and the original cost for this survey was \$80,000. The surveyor is requesting an additional \$50,000 for a total of \$130,000. The additional \$50,000 is to perform all of the new work stated above. Since there were numerous boundary issues found during the original survey, there is now extensive work to be done negotiating with abutters, perform additional research on certain boundary lines where the abutters disagree with the findings, attending meetings with abutters to discuss issues and survey additional lines not included in the original survey. Based on other surveys the Bureau has had completed, the cost for this survey is fair and reasonable.

4. Describe the plan for future competition for the goods or services.

The Department would perform a competitive bid process, if this was a typical survey without difficult research needed that had already been completed by a specialist surveyor.

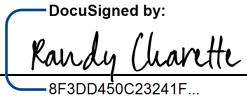
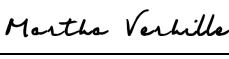
PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

<input type="checkbox"/> Yes – If Yes, please attach the approved Business Case(s).
<input checked="" type="checkbox"/> No – If No, proceed to Part V.

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):	DocuSigned by: 		
Typed Name:	8F3DD450C23241F...	Date:	11/6/2023
Signature of DAFS Procurement Official:	DocuSigned by: 		
Typed Name:	891CE7A1493D45B...	Martha verhille	Date: 11/14/2023