

**PROCUREMENT JUSTIFICATION FORM (PJF)**

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW

Department Office/Division/Program:		Dept of Marine Resources, Bureau of Marine Science			
Department Contract Administrator or Grant Coordinator:		Matt Davis/Amanda Webb			
(If applicable) Department Reference #:		N/A			
Amount: (Contract/Amendment/Grant)		\$ 68,583.00	Advantage CT / RQS #:	13A	20231017000000000621
CONTRACT	Proposed Start Date:	10/20/2023	Proposed End Date:	12/31/2023	
AMENDMENT	Original Start Date:		Effective Date:		
	Previous End Date:		New End Date:		
GRANT	Project Start Date:		Grant Start Date:		
	Project End Date:		Grant End Date:		
Vendor/Provider/Grantee Name, City, State:		Innovasea- Bedford, Nova Scotia, Canada B4B 0L9			
Brief Description of Goods/Services/Grant:		The purchase and shipment of 12 specially designed acoustic release receivers for detecting pelagic fishes in offshore Gulf of Maine waters, as well as a transponder for retrieving said receivers.			

PART II: JUSTIFICATION FOR VENDOR SELECTION

Check the box below for the justification(s) that applies to this request. (Check all that apply.)

<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The devices purchased herein will be deployed in offshore waters of the Gulf of Maine, with a particular focus around the proposed offshore wind research site. These receivers will detect important pelagic species that have been outfitted with acoustic transmitters to study patterns of habitat use and seasonal importance within the Gulf of Maine.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

Innovasea produces premium-quality equipment that is used in marine species biomonitoring around the world. Their transmitters are configured to work alongside Innovasea acoustic receivers, which are deployed throughout the region and greater Atlantic. This combination of equipment will enable our team to track the movement patterns of tagged animals.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The associated costs are based on the quoted amount for one type (VR2AR) of acoustic release receiver, transponder, and transponder cable.

4. Describe the plan for future competition for the goods or services.

Until a similar monitoring system is produced by another company and is more effective, Innovasea is the main provider for this type of transmitter equipment.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)


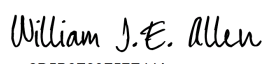
Does this request utilize ARPA/MJRP funds?

Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V.

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):	 Meredith Mendelson (Oct 17, 2023 09:22 EDT)		
Typed Name:	Meredith Mendelson, Deputy Commissioner	Date:	Oct 17, 2023
Signature of DAFS Procurement Official:	DocuSigned by:  2D5B6E39F57E44A...		
Typed Name:	William J.E. Allen	Date:	11/1/2023

NOI 1120231212 11/01/2023 - 11/07/2023






PJF- RQS 13A 20231017-621

Final Audit Report

2023-10-17

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-  Document created by Amanda Webb (amanda.webb@maine.gov)
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