



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES  
**DIVISION OF PROCUREMENT SERVICES**  
 STATE OF MAINE

## PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

*INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.*

PART I: OVERVIEW			
Department Office/Division/Program:		Department of Administrative and Financial Services, Bureau of Revenue Services	
Department Contract Administrator or Grant Coordinator:		Rhonda Ainslie	
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)		\$ \$40,981.61	Advantage CT / RQS #:
CONTRACT	Proposed Start Date:	12/1/2022	Proposed End Date: 11/30/2023
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Software Modernization Technologies 79 Stevens House, Jerome Place Kingston-Upon-Thames KT1 1HX England, UK	
Brief Description of Goods/Services/Grant:		Annual maintenance for SoftwareMining software framework libraries	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

### PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The SoftwareMining framework libraries are an integral part of MERITS, the tax processing system that Maine Revenue Services uses for processing and accounting for the majority of Maine tax returns. This software was utilized as part of the conversion of the legacy MATS system from COBOL/DB2 to Java/Oracle in 2006 and is embedded as part of the MERITS source code. This maintenance agreement is necessary for the continuing operation of MERITS, since the MERITS system would not function without the SoftwareMining framework libraries.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

The SoftwareMining framework libraries are unique to Software Modernization Technologies LTD, and part of their proprietary software that is utilized to convert legacy COBOL code to Java. These libraries are embedded within the converted MERITS code and are required for the successful processing of the MERITS system.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The annual maintenance cost for the library modules is comparable with previous years maintenance costs.

4. Describe the plan for future competition for the goods or services.

The software itself will become unnecessary when the agency implements its new holistic system.

The SoftwareMining library modules are embedded in the MERITS source code and are an integral part of the processing code. Since they were part of the code translation process from COBOL to Java in 2006, there is no way that they can be replaced or removed from the existing MERITS system without significant redesign and development efforts by MRS and MaineIT.

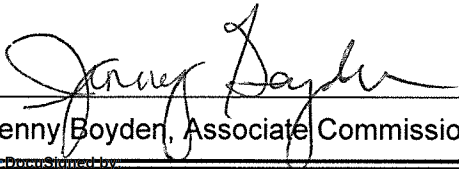
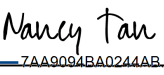
### PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V.

### PART V: APPROVALS

The signatures below indicate approval of this procurement request.			
Signature of requesting Department's Commissioner (or designee):			
Typed Name:	Jenny Boyden, Associate Commissioner	Date:	11-1-22
Signature of DAFS Procurement Official:	 <small>7AA9094BA0244AB</small>		
Typed Name:	Nancy Tan	Date:	11/14/2022