



PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:		MaineDOT/Maintenance & Operations	
Department Contract Administrator or Grant Coordinator:		Brian Burne, Highway Maintenance Engineer	
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	\$ 36,108.00	Advantage CT / RQS #:	RQS2022102800000000603
CONTRACT	Proposed Start Date:	9/19/2022	Proposed End Date: 9/19/2022
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		All States Asphalt, LLC VC1000001811 Sunderland, MA 01375	
Brief Description of Goods/Services/Grant:		Bulk Emulsions for Pug Mill Operations	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

MaineDOT requires bulk emulsions to produce product from the Department's pug mill. This product consists of pavement millings, which are removed various state roads, and are blended with these emulsions to pave a base course on other roads that require improvement. This program provides tremendous benefit and cost savings to Maine's taxpayers and is a great example of recycling.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

All States Asphalt, LLC is the only bidder that will bid on supplying bulk emulsions to MaineDOT. In theory, there should be other vendors that would provide competition for this product, but they don't. So, we continue to get All States Asphalt, LLC each year. Fortunately, they are a good supplier that provides a good product and good service.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The issue being addressed by this PJF is that one particular type of emulsion (the one that is used to produce the Department's cold patch at a considerable savings over buying it from paving plants) was not included in the BPO. The pug mill crew ordered it from All States Asphalt and used it to produce the cold patch without realizing this until after-the-fact. The pricing for this cold patch emulsion (Aka "One Patch") was billed at \$3.50/gallon. The price for the more typical emulsion ("MS-4") is \$2.98. Since cold patch emulsion needs to stay workable throughout the winter months, it costs more. \$0.52 per gallon is a reasonable increase for this product.

4. Describe the plan for future competition for the goods or services.

Next year we will be sure to specifically include this additional emulsion product in next year's BPO. It won't guarantee that competition will exist, but it will provide a better opportunity for that to potentially happen.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V.

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting
Department's Commissioner
(or designee):



Typed Name:

Bill Pulver, C.o.o.

Date:

10-27-2022

Signature of DAFS
Procurement Official:

DocuSigned by:
William J.E. Allen

Typed Name:

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william J.E. Allen

Date:

11/2/2022

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