



**PROCUREMENT JUSTIFICATION FORM (PJF)**

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

*INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.*

PART I: OVERVIEW				
Department Office/Division/Program:		MCDC/Maine Prevention Services/EUDL		
Department Contract Administrator or Grant Coordinator:		Chris Moiles / Stacy Martin		
(If applicable) Department Reference #:		CD0-22-4420 B		
Amount: (Contract/Amendment/Grant)	Current: Amend: Revised:	\$ 348,505.00 \$75,000.00 \$423,505.00	Advantage CT / RQS #:	CT 10A 20210707*26
CONTRACT	Proposed Start Date:		Proposed End Date:	
AMENDMENT	Original Start Date:	07/01/2021	Effective Date:	10/1/2022
	Previous End Date:	09/30/2022	New End Date:	12/31/2022
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Dirigo Safety, LLC. Auburn, ME		
Brief Description of Goods/Services/Grant:		Enforcement of Underage Drinking Laws (EUDL)		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input checked="" type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input checked="" type="checkbox"/>	L. Other Authorization – RFP Extended

Please respond to ALL of the questions in the following sections.

### PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The Department is responsible for designing and implementing EUDL Strategies to reduce underage drinking in Maine. The EUDL program in Maine seeks to increase the perception among youth that police will catch them if they illegally use and/or possess alcohol and decrease underage access to alcohol. One of the ways in which the Department tries to achieve the goals of the EUDL program is by focusing on recruiting Law Enforcement Agencies to implement approved EUDL Strategies and to take action through their officers to prevent youth alcohol use and related high-risk behavior.

The purpose of this Agreement is to engage the Provider to perform certain administrative services related to the State EUDL programs, including outreach to and recruitment of Law Enforcement Agencies to implement EUDL Strategies, data analysis, training, facilitation of funding, and oversight on the terms and conditions set forth in this Agreement.

Additionally, this amendment is to extend this contract by three months to avoid a gap in services while the RFP process is finalized.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

Through RFP 201612228, an Evaluation Team applied the consensus scoring method in evaluating each Bidder's Qualifications and Experience, Proposed Services, and Cost Proposal and awarded the contract to the current provider who is prepared to continue providing the services until a new competitive procurement process is complete. The final renewal period under RFP 201612228 ended on 6/30/2022 and the Department is currently drafting a new RFP.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The costs and rates of this vendor were considered fair and reasonable and the best value for the Department.

4. Describe the plan for future competition for the goods or services.

These services are scheduled to be competitively procured with a 1/1/2023 start date.

### PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

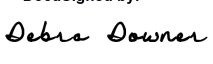

Does this request utilize ARPA/MJRP funds?

Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V

### PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):	DocuSigned by:  5DC6307B8558482...		
Typed Name:	Debra Downer, Deputy Director DHHS Contract Management	Date:	Sep-01-2022
Signature of DAFS Procurement Official:	DocuSigned by:  41C2BA36FAF44CD...		
Typed Name:	Kathy Paquette	Date:	10/31/2022